



ONGWEDIVA TOWN COUNCIL
PROCUREMENT MANAGEMENT UNIT
INVITATION FOR BIDS

Ongwediva Town Council is hereby inviting prospective bidders for the following bids:

(National Margin of Preference is applicable)

1. PROCUREMENT REF.NO.:	W/ONB/OngweTC – 11/2024/25		
DESCRIPTION:	Refurbishment and Renovation of Pump Station Number 03 in Ongwediva		
BID BRIEFING:	Thursday, November 21, 2024 at 09H00, Council Offices (Old Boardroom)		
LEVY:	N\$ 300 (Non-refundable)		
ENQUIRIES:	Ms. Josephine Hainana (Administrative) Ongwediva Town Council Tel: 065 – 233 700	OR	Mr Hesekiel Namwandi (Technical) Ongwediva Town Council Tel: 065 – 233 700

(National Margin of Preference is applicable)

2. PROCUREMENT REF. NO.:	W/ONB/OngweTC – 12/2024/25		
DESCRIPTION:	Maintenance of Council Civic Buildings (Electrical infrastructures Networks)		
LEVY:	for a period of two (2) Years		
ENQUIRIES:	N\$ 100.00 (Non-refundable) Ms. Josephine Hainana (Administrative) Ongwediva Town Council Tel: 065 – 233 700		
		OR	Mr. Hesekiel Namwandi (Technical) Ongwediva Town Council Tel: 065 – 233 700

(National Margin of Preference is applicable)

3. PROCUREMENT REF. NO.:	G/ONB/OngweTC – 08/2024/25		
DESCRIPTION:	Supply and Delivery of Office Stationeries		
LEVY:	100.00 (Non-refundable)		
ENQUIRIES:	Ms. Josephine Hainana (Administrative) Ongwediva Town Council Tel: 065 – 233 700		
		OR	Ms. L Aimwata (Technical) Ongwediva Town Council Tel: 065 – 233 700

(National Margin of Preference is applicable)

4. PROCUREMENT REF. NO.:	G/ONB/OngweTC – 09/2024/25		
DESCRIPTION:	Supply and Delivery of Pipes & Pipe Fittings		
LEVY:	N\$ 100.00 (Non-refundable)		
ENQUIRIES:	Ms. Josephine Hainana (Administrative) Ongwediva Town Council Tel: 065 – 233 700		
		OR	Ms. L Aimwata (Technical) Ongwediva Town Council Tel: 065 – 233 700

(National Margin of Preference is applicable)

5. PROCUREMENT REF. NO.:	NCS/ONB/OngweTC – 05/2024/25		
DESCRIPTION:	Provision of Short – Term Insurance Services for OTC Properties.		
LEVY:	N\$ 100 (Non-refundable)		
ENQUIRIES:	Ms. Josephine Hainana (Administrative) Ongwediva Town Council Tel: 065 – 233 700		
		OR	Ms. L Aimwata (Technical) Ongwediva Town Council Tel: 065 – 233 700

CLOSING DATE: Tuesday, December 17, 2024 at 14H30.
DOCUMENTS: All documents available as from Friday, November 01, 2024 at the Cashiers.

DELIVERY ADDRESS: Bid Box (**The envelop should be clearly marked**)
Ground Floor, Town House
Ongwediva Town Council
Corner of Mandume Ndemufayo Road & Dr. Libertine Amathila Street.
Private Bag 5549 **ONGWEDIVA**

ATTENTION: The Secretary
Procurement Committee