



**Ongwediva**  
Town Council

**ONGWEDIVA TOWN COUNCIL**  
**PROCUREMENT MANAGEMENT UNIT**  
**INVITATION FOR BIDS**

Ongwediva Town Council is hereby inviting prospective bidders for the following bids:

**(National Margin of Preference is applicable)**

**1. PROCUREMENT REF. NO** : SC/RP/OngweTC - 03/2025/26

**DESCRIPTION** : Invitation for the provision of Professional Services to undertake the general valuation on rateable & non rateable properties in Ongwediva.

**LEVY** : N\$ 300 (Non-refundable)

**ENQUIRIES** : Ms. Josephine Hainana (**Administration**) OR Ms. Mirjam Nahambo (**Technical**)  
Tel.: 065 – 233 700 Tel.: 065 – 233 700  
E – Mail: [jhainana@otc.com.na](mailto:jhainana@otc.com.na) E – Mail: [mnahambo@otc.com.na](mailto:mnahambo@otc.com.na)

**2. PROCUREMENT REF. NO** : G/ONB/OngweTC - 05/2025/26

**DESCRIPTION** : Supply and Delivery of Desktop Computers

**LEVY** : N\$ 100 (Non-refundable)

**ENQUIRIES** : Ms. Josephine Hainana (**Administration**) OR Mr. Ujama Uamburu (**Technical**)  
Tel.: 065 – 233 700 Tel.: 065 – 233 700  
E – Mail: [jhainana@otc.com.na](mailto:jhainana@otc.com.na) E – Mail: [uuamburu@otc.com.na](mailto:uuamburu@otc.com.na)



# Ongwediva Town Council

### 3. PROCUREMENT REF. NO : G/ONB/OngweTC - 06/2025/26

**DESCRIPTION** : Supply and Delivery of Laptops

**LEVY** : N\$ 100 (Non-refundable)

**ENQUIRIES** : Ms. Josephine Hainana (**Administration**) OR Mr. Ujama Uamburu (**Technical**)  
Tel.: 065 – 233 700 Tel.: 065 – 233 700  
E – Mail: [jhainana@otc.com.na](mailto:jhainana@otc.com.na) E – Mail: [uuamburu@otc.com.na](mailto:uuamburu@otc.com.na)

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### 4. PROCUREMENT REF. NO : W/ONB/OngweTC - 10/2025/26

**DESCRIPTION** : Bid for the Repair, Service and overhauling of light and heavy vehicles for a period of two (2) years in Ongwediva

**LEVY** : N\$ 100 (Non-refundable)

**ENQUIRIES** : Ms. Josephine Hainana (**Administration**) OR Mr. Hesekiel Namwandi (**Technical**)  
Tel.: 065 – 233 700 Tel.: 065 – 233 700  
E – Mail: [jhainana@otc.com.na](mailto:jhainana@otc.com.na) E – Mail: [hnamwandi@otc.com.na](mailto:hnamwandi@otc.com.na)

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**CLOSING DATE** : Tuesday, August 19, 2025, at 14H30.

**DOCUMENTS** : All documents available as from Friday, July 11, 2025, at the Cashiers.

**DELIVERY ADDRESS** : Bid Box (**The envelop should be clearly marked**)  
Ground Floor, Town House  
Ongwediva Town Council  
Corner of Mandume Ndemufayo Road & Dr. Libertine Amathila Street.  
Private Bag 5549  
**ONGWEDIVA**

**ATTENTION** : Procurement Management Unit



# Ongwediva

Town Council

**PAYMENT SHOULD MADE TO:**

**BANKING DETAILS**

**: Account Name:** Ongwediva Town Council

**Type of Account:** Current Account

**Account Number:** 11 0000 77 374

**Branch Name** : Business Banking Branch

**Branch Code** : 46 16 17

**Swift Code** : NEDSNANX

**Email proof to:** [laimwata@otc.com.na](mailto:laimwata@otc.com.na)/[dsalom@otc.com.na](mailto:dsalom@otc.com.na)