Ongwediva
Town Council

ONGWEDIVA TOWN COUNCIL
PROCUREMENT MANAGEMENT UNIT
INVITATION FOR BIDS

Ongwediva Town Council is hereby inviting prospective bidders for the following bids:

(National Margin of Preference is applicable)

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1. PROCUREMENT REF. NO : G/ONB/OngweTC - 15/2026/27
DESCRIPTION : Supply & Delivery of One New Vehicle at Ongwediva Town Council.
Levy : N$100.00 ***(Non – refundable)***
ENQUIRIES : Mrs. Josephine Hainana **(Administration) OR** Mr. Desmond Tsibeb **(Technical)**
Tel.: 065 – 233 700 Tel: 065 – 233 700

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2. PROCUREMENT REF. NO : NCS/ONB/OngweTC - 11/2026/27
DESCRIPTION : Provision of cleaning services for Council Vehicles & Equipment for a period of two (2) year in Ongwediva.
Levy : N$100.00 ***(Non – refundable)***
ENQUIRIES : Mrs. Josephine Hainana **(Administration) OR** Mr. Desmond Tsibeb **(Technical)**
Tel.: 065 – 233 700 Tel: 065 – 233 700

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3. PROCUREMENT REF. NO : W/ONB/OngweTC - 09/2026/27
DESCRIPTION : Maintenance of Council Civil Buildings (Carpentry & Joinery) for a period of two (2) years in Ongwediva.
Levy : N$100.00 ***(Non – refundable)***
ENQUIRIES : Mrs. Josephine Hainana **(Administration) OR** Mr. Naboth Mangundu **(Technical)**
Tel.: 065 – 233 700 Tel: 065 – 233 700

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4. PROCUREMENT REF. NO : SC/RP/OngweTC - 02/2026/27
DESCRIPTION : Invitation for Professional Adhoc Town Planning & Advisory Services for a period of three (3) years.
Levy : N$300.00 ***(Non – refundable)***
ENQUIRIES : Mrs. Josephine Hainana **(Administration) OR** Ms. Mirjam Nahambo **(Technical)**
Tel.: 065 – 233 700 Tel: 065 – 233 700

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5. PROCUREMENT REF. NO : SC/RP/OngweTC - 03/2026/27
DESCRIPTION : Invitation for Professional Adhoc Cadastral Surveying Services for a period of three (3) years.
Levy : N$300.00 ***(Non – refundable)***
ENQUIRIES : Mrs. Josephine Hainana **(Administration) OR** Ms. Mirjam Nahambo **(Technical)**
Tel.: 065 – 233 700 Tel: 065 – 233 700

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6. PROCUREMENT REF. NO : NCS/ONB/OngweTC - 08/2026/27
DESCRIPTION : Provision of Garden Refuse Removal from **Service Area: H** Eastern Side of Mandume Ndemufayo Road Southern of Dr. Libertine Amadhila Street Covering Ext 2; 5; 14; 15; Efidi Proper; Efidi Ext 1; And including Reception 1; 2 ; 3 And Sky 1; 2; 3; Benjameni Shiteni and Oshiko Settlement Area in Ongwediva for a period of Two (2) Years..
Levy : N$100.00 ***(Non – refundable)***
ENQUIRIES : Mrs. Josephine Hainana **(Administration) OR** Mr P Kashihakumwa **(Technical)**
Tel.: 065 – 233 700 Tel: 065 – 233 700

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7. PROCUREMENT REF. NO : NCS/ONB/OngweTC - 12/2026/27
DESCRIPTION : Driving and Impounding of Stray Animals from Ongwediva town for a period of two (2) years.
Levy : N$100.00 ***(Non – refundable)***
ENQUIRIES : Mrs. Josephine Hainana **(Administration) OR** Mr P Kashihakumwa **(Technical)**
Tel. 065 – 233 700 Tel: 065 – 233 700

DOCUMENTS : Available as from Friday, November 13th, 2026, at the Cashiers and E-GP Portal.
CLOSING DATE : Tuesday, December 15th, 2026, at 14H30.
DELIVERY ADDRESS : Bid Box ***(The envelop should be clearly marked)***
Ground Floor, Town House
Ongwediva Town Council
Corner of Mandume Ndemufayo Road & Dr. Libertine Amathila Street.
Private Bag 5549,
ONGWEDIVA

ATTENTION : Procurement Management Unit

PAYMENT SHOULD MADE TO:

BANKING DETAILS :

Account Name	:	Ongwediva Town Council
Bank Name	:	Nedbank Namibia
Type of Account	:	Current Account
Account Number	:	11 0000 77 374
Branch Name	:	Business Banking Branch
Branch Code	:	46 16 17
Swift Code	:	NEDSNANX
Email proof to	:	laimwata@otc.com.na/dsalom@otc.com.na

Attractive, Caring & Inclusive