

Ref : CM 04/2021
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MINUTES OF THE MONTHLY MEETING OF COUNCIL
HELD IN THE COUNCIL CHAMBERS ON THE
31ST MARCH 2021

PRESENT:

Councillor Taarah Shalyefu - Mayor & Chairperson of Council
Councillor Ulalia Katonyala - Deputy Mayor & Vice Chairperson of Council
Councillor Fabiam George
Councillor Jona Helao
Councillor Kaarena Shikongo
Councillor Naemi Amuthenu

IN ATTENDANCE

Mr. Damian E Egumbo - Chief Executive Officer
Mr. Immanuel Nakale - SM: Finance & Administration
Ms. Rebekka Amadhila - SM: Economic Development & Community Services
Mr. David Mulokoshi - SM: Planning and Technical Services
Ms. Lonia Nghuulikwa - Executive Support Services Officer
Mr. Jackson Muma - Corporate Communication Officer

CM 36/2021 OPENING BY PRAYER

Councillor Taarah Shalyefu opened the meeting with a prayer.

CM 37/2021 ADOPTION OF THE AGENDA OF THE MEETING OF COUNCIL

Councillor Fabiam George moved for the adoption of the agenda seconded by Councillor Ulalia Katonyala and the agenda was adopted without amendments.

All official correspondence must be addressed to the Chief Executive Officer

Our Vision: To be a leading urban centre in Namibia that is built on quality municipal services and promotes sustainable local economic development.

DECLARATION OF INTEREST

Declaration of Interest refers to the process whereby a member declares all interests that:

- (a) Pertain to actual or potential service providers of the Council;
- (b) may give rise to or may in future give rise to a conflict of interest between the member and Council; and
- (c) result in a member personally gaining from providing services of the Council.

Conflict of Interest means a conflict between the private interests (financial, personal or other) and the official responsibilities of a member.

For purposes of this agenda, conflicts of interest have been categorized as:

- **Perceived conflict of interest:** where it appears that the member's private interests could improperly influence the performance of his or her duties towards Council;
- **Potential Conflict of Interest:** where member's has private interests that could conflict with his or her official duties towards Council;
- **Actual Conflict:** where member's interest directly interferes with the ability to conduct his or her duties to Council in a proper manner because of their private interests.

Members are to disclose and declare actual, perceived and potential financial and personal conflict of interest that could be affected by the outcome of the meeting.

- His Worship Taarah Shalyefu, declared interest under item MCM 45.1/2021, "Wage/Salary Increment Proposal for 2021/2022 Financial Year.
- The Chairperson ruled that the Mayor be excused from the chamber during the discussion of the agenda item, MCM 45.1/2021, "Wage/Salary Increment Proposal for 2021/2022 Financial Year.

CM 39/2021

APPLICATIONS FOR LEAVE OF ABSENCE

Councillor Otilie Haitota was recorded absent with apology.

CM 40/2021
CM 40.1/2021

APPROVAL OF MINUTES
MINUTES OF THE COUNCIL MEETING OF THE TOWN COUNCIL
ONGWEDIVA HELD ON THE 24TH FEBRUARY 2021

The minutes of the meeting of the Town Council of Ongwediva held on the 24th February 2021 were approved by Council on proposal by Councillor Fabiam George and seconded by Councillor Jona Helao.

CM 41/2021

INTERVIEWS WITH DEPUTATIONS

A deputation desirous of having an interview with Council or a committee of Council shall submit a written memorandum in which the representations it wishes to make are set out to the Chief Executive Officer.

The Chairperson of Council or of such committee as the case may be, shall decide whether the deputation will be heard and whether the matter can be disposed of under the ordinary powers of the meeting concerned.

If the Chairperson of Council decides that the deputation will not be heard, he or she may refer the matter to the Management Committee who shall then consider the request as if it is a request for an interview with the Management Committee.

A deputation shall consist of not more than five members and only one member thereof may address the meeting, except when a question of a member of Council or committee is being answered.

Council or committee as the case may be, shall only hear the deputation; gather all relevant information and shall deal further with the matter after the deputation has departed.

(Rule 10 of the Standing Rules)

NO INTERVIEWS WITH DEPUTATIONS

“The Deputy Mayor Cllr Ulalia Katonyala

- Chairperson of MC Cllr Fabiam George and all members of the Management Committee
- All honorable Local Authority Councilors for Ongwediva Town
- Esteemed Senior Officials of the Council
- Members of the Media
- Ongwediva Residents in attendance & members of the public
- Ladies and Gentlemen

A very good afternoon to you all.

I am pleased to welcome you all to this August House for our third Ordinary monthly Council meeting, to deliberate on matters aimed at the betterment of the living conditions of our residents. As a tradition, my statement will focus on pertinent development issues that touch or relevant to the Council and residents of Ongwediva Town.

Honourable Councillors,

As we wrap up the 2020/2021 Financial Year, I would like to urge you Hon Councillors and members of the Management Committee, to expedite the budgeting process for the financial 2021/2022. This will help us to make proper allocations to crucial budget votes, we are all aware that on the 18th March this year, we had a budget consultation meeting which definitely went well.

I have no doubt that by following this process, it has given us enough time to think what our priorities are. I am also hoping that we have reliably consulted our residents and other stakeholders and we will ensure that we do not misrepresent their developmental needs with what we, as Councillors and officials, may think are their priorities.

Let us therefore work towards prioritising projects that are directly aimed at alleviating the plight of our people, if we are to live by our fundamental undertaking of “enhancing the quality of life for all our people”. As per my assessment; servicing and availing land to the masses should top our agenda, followed by improving sanitation. Electrifying locations where the majority of our people live, will also add value and make their living standards more conducive. Obviously by so doing will reduce unemployment, poverty and prevent diseases in a way.

Esteemed Residents, Ladies and Gentlemen,

In our effort to apply social responsibility amongst the needs and vulnerable residents of our Town, the Management Committee on the 24th of this month had recommended a *Rebates Policy for Senior Citizens* of Ongwediva to be implemented in the next financial year if get approved by this Council today.

On the 11th March 2021 the Town Council donated a Brick Making Machine to the Shack Dueller Federation as one of our important partner to help our residents to come up with better housing as we forge forward in our quest to provide shelter to our people. On the same date the Council also donated 50 DVDs to the upcoming youths, in efforts to alleviate poverty and reduce unemployment among youth in the Town. As Council, we believe that by doing all these, is a step in the right direction in support of our residents.

The importance of community engagement has become vital for well-functioning system. Constructive relationships between communities and the institutions of government make community engagement not only desirable, but necessary and viable as it is likely to lead to more equitable, sustainable public decisions and improve the liveability of local communities.

This community engagement is important for individuals' public organisations and governments alike. In the view of the above, town Councillors had community meetings with the residents of "Okatunu, (*Okalonda*) Efidi proper and New Reception 1 (*Zola*) in the past weeks.

The truth of the matter is that, community engagement enables better understanding of communities' needs and aspirations.

When I delivered my maiden speech last year December, I alluded to the issue of participatory governance, transparency and its importance. Participatory governance does improve public accountability, enhance public policies and services especially at times of constant and unrelenting pressure on resources.

With regard to transparency, it builds trust and makes employees and public feel and believe that they are working for an institution with higher ethical standards. In the view of the above, my office is proposing a live streaming for Council Meetings to be considered in the next financial year, this will allows public to recapture all events happening in the Council Chamber at the right moments, especially this time of Covid - 19 when we are all challenged. The reality is that live streaming generate a bigger audience and give feedback to the public on time. For the past few weeks we have received complaints from residents of Sky 2 and 3 who need to be provided with sewer and electricity. I am hoping if resources will allow us they will be considered as there are already many projects that the Council has approved, projects such as;

- Sewer reticulation at Extension 15 (*in the procurement process*)
- Sewer reticulation at Sky 1 (*in the procurement process*)
- Upgrading of the Church Street to bitumen standard (*which is underway but a very slow pace*)
- Electrification of Efidi Extension 3 (*this one is done*) & the remaining amount is to be used at Sky 2
- Storm water Channel at Reception 2 (*in the procurement process*)

- Surveying of Efidi Extension 3 (*this one is done*)
- Planning of Reception 1 (*Underway*)
- Site preparation for sites identified for decongestion (*busy procuring materials*)
- Renovation of the Tennis Court (*Underway, Contractor is on site*)
- Construction of the Sport Field (*Design done, busy procuring materials for actual work to commence*)

Those are some of the projects that Ongwediva Town Council are embarking upon and it is worth mentioning that, truly we are committed to render service and making sure that our people receive all the necessary support from this team.

As Council we should strength debt collection mechanisms that will afford us opportunity to continue rendering services in an effective and efficient manner. With these remarks honourable members, esteemed residents, ladies & gentlemen in attendance, I welcome you all to our Council meeting and wish you a blessed and fruitful day ahead.

I thank you all for your kind attention.

Town Mayor
Ongwediva”

CM 43/2021

PETITIONS

Any member of the Community may submit a petition, which shall be properly motivated on matters regarding the town.

Petitions shall not be read to the Council; and no speech or comments concerning it shall be heard, but it shall forthwith be referred to the first ordinary meeting of the Management Committee, which shall report to the Council.

Every petition shall have the word “Petition” as heading.
(Rule 11 of the Standing Rules)

NO PETITIONS WERE SUBMITTED

CM 44/2021

MOTIONS OF MEMBERS

Any Council Member may introduce a motion which shall relate to a matter regarding the administration of conditions in the town Council area.

The Chairperson shall reject a motion if, in his/her opinion, it:

- a) is contrary to the standing rules of order or any law or would be so contrary, if it is carried;
- b) deals with a matter in respect of which Council has no jurisdiction; or
- c) would lead the discussion of a matter already contained in the agenda of the meeting concerned; or
- d) is a case of an opposed motion (when there is no seconder of such motion).

(Rule 13 of the Standing Rules)

NO MOTIONS FROM MEMBERS WERE SUBMITTED

CM 45/2021

NOTICE FOR QUESTIONS

Any member of Council may pose a question relating to a matter which arises from or relates to the business of any Committee of Council or the general business of Council; after the member concerned has at least 72 hours (Seventy Two hours) prior to the commencement of the Council Meeting submitted a written notice of the question, signed by him/her, to the Chief Executive Officer.

NO NOTICES OF QUESTIONS WERE INTRODUCED

CM 46/2021

ANSWERS TO QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

The Chairperson of Council shall respond to previous questions posed by members of Council relating to the business of any Committee of Council or the general business of Council.

NO ANSWERS TO QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN WERE SUBMITTED

RESOLUTION: CM 47.1/2021		ACTION
CM 47/2021	REPORTS <u>REPORTS AND RECOMMENDATIONS OF MANAGEMENT COMMITTEE</u>	
CM 47.1/2021	CONFIRMATION OF MINUTES OF THE MANAGEMENT COMMITTEE OF COUNCIL MEETING HELD ON 24 TH MARCH 2021	
<ul style="list-style-type: none"> The minutes of the Management Committee of 24th March 2021 were confirmed as proposed by Councillor Fabiam George and seconded by Cllr. Jona Helao. 		ALL

RESOLUTION: CM 47.2/2021		ACTION
CM 47/2021	REPORTS <u>REPORTS AND RECOMMENDATIONS OF MANAGEMENT COMMITTEE</u>	
CM 47.2/2021	REPORTS AND RECOMMENDATIONS OF MANAGEMENT COMMITTEE OF COUNCIL MEETING HELD ON 24 TH MARCH 2021	
COUNCIL RESOLVED		
<ul style="list-style-type: none"> That, the report and recommendations of the Management Committee meeting held on the 24th March 2021 be approved with amendments therein as proposed by Councillor Ulalia Katonyala and seconded by Councillor Kaarena Shikongo. 		ALL

RESOLUTION: CM 47.2/2021 (MCM 43/2021)		
6. MCM 43/2021	MATTERS ARISING FROM PREVIOUS MINUTES No matter arising from previous minutes.	

RESOLUTION: CM 47.2/2021 (MCM 44/2021)		ACTION
7.	MCM 44/2021	<p>MATTERS REFERRED TO THE MANAGEMENT COMMITTEE BY COUNCIL</p> <p>No matters referred to the Management Committee by Council.</p>

RESOLUTION: CM 47.2/2021 (MCM 46/2021)		ACTION
9.	MCM 33/2021	<p>LEGAL MATTERS</p> <p>No legal matters.</p>

RESOLUTION: CM 47.2/2021 (MCM 47.1/2021)		ACTION
10.	MCM 47/2021	REPORTS
10.1	MCM 47.1/2021	MONTHLY OPERATIONAL REPORTS FOR FEBRUARY 2021
<p>COUNCIL RESOLVED</p> <ul style="list-style-type: none"> That, the Monthly Operational Management Report for Ongwediva Town Council for February 2021, be approved on proposal by Cllr. Naemi Amuthenu and seconded by Cllr. Jona Helao with the following directive to the Chief Executive Officer. <ul style="list-style-type: none"> That, appreciation letters be issued to AMTA and Fortunato family for the generous gesture toward the Sam Nujoma Multipurpose Centre programs by way of donations. 		<p>SNMPC-Cordinator</p>

RESOLUTION: CM 47.2/2021 (MCM 48.1/2021)		ACTION
<p>11. MCM 48/2021 11.1 MCM 48.1/2021</p>	<p>SUBMISSIONS CONSOLIDATION OF ERVEN 230 & 231 INTO CONSOLIDATED ERF X AND REZONING OF CONSOLIDATED ERF X FROM SINGLE RESIDENTIAL TO UNDETERMINED FOR TOWNSHIP ESTABLISHMENT PURPOSE AND LAYOUT APPROVAL AND TOWNSHIP ESTABLISHMENT OF ERF EFIDI EXTENSION 6 ON CONSOLIDATED ERVEN (230 & 231) TO BE KNOWN AS EFIDI EXTENSION 6</p>	
<p>COUNCIL RESOLVED</p> <ul style="list-style-type: none"> • That, consolidation of erven 230 & 231 into consolidated erf X, Ongwediva be approved. • That, approval be granted for the rezoning of consolidated erf X from Single Residential to Undetermined for township establishment purposes. • That, layout approval and township establishment of Efidi Extension 6 on consolidated erf X (comprising of erven 230 & 231 Efidi Proper) to be known as Efidi Extension 6, be granted. 		P&DO

RESOLUTION: CM 47.2/2021 (MCM 48.2/2021)	ACTION
<p>11. MCM 48/2021 SUBMISSIONS 11.2 MCM 48.2/2021 SUBDIVISION OF ONGWEDIVA TOWN AND TOWNLANDS NO. 881 INTO PORTION 89 AND REMAINDER AND LAYOUT APPROVAL FOR TOWNSHIP ESTABLISHMENT OF “ZOLA PROPER” ON PORTION 89 AND REMAINDER” OF ONGWEDIVA TOWN AND TOWNLANDS NO. 881</p>	
<p>COUNCIL RESOLVED</p> <ul style="list-style-type: none"> • That, application for Subdivision of the Remainder of Ongwediva Town and Townlands No. 881 into Portion 89 and Remainder be approved. • That, approval is granted for layout and township establishment on Portion 89 of the Remainder of Ongwediva Town and Townlands No. 881. • That, Council delegate the office of the Chief Executive Officer to engage the residents and conclude the appropriate name for the formalization of township on Portion 89 of the Remainder of Ongwediva Town and Townlands No. 881. • That, the final name to be approved by the resident should be deemed approved by council and be used in the documents as soon as concluded and before the confirmation of the minutes. 	<p>P&DO</p>

RESOLUTION: CM 47.2/2021 (MCM 48.3/2021)	ACTION
<p>11. MCM 48/2021 SUBMISSIONS 11.3 MCM 48.3/2021 SUBDIVISION, CONSOLIDATION & ALTERATIONS AND PERMANENT CLOSURES OF STREETS IN EXTENSION 18</p>	
<p>COUNCIL RESOLVED</p> <ul style="list-style-type: none"> • That, approval is granted for Ongwediva Extension 3's Mandume Ndemufayo Street and Extension 11's Lion Street to be subdivided into Street Portions 3 and 4 respectively for alteration of the townships boundaries and that these Street Portions 3 and 4 be consolidated with the service street of Ongwediva Extension 18. • That, Ongwediva Extension 18 Arterial Road (45-meter) be subdivided into a 16-meter Service Street and a 29-meter Trunk Road. • That, all new street Portions be rezoned to various zoning and consolidated with adjacent Erven as per application and supporting layout. • That, all rezoned street Portions be consolidated with respective adjacent Erven as per application and layout. • That, all new street portions created from Erven, be rezoned to street and form part of the existing street layout. • That, the erection of a boundary wall around the area of redevelopment of the Residential Estate of Extension 18 including the new street layout, be allowed, and subjected to the conditions as stipulated hereunder. • That, the approval of the application and erection of the boundary wall, be subjected to the following conditions: <ul style="list-style-type: none"> • That, the developer be compelled to submit a detailed plan of action with clear project timelines to council. • That, no construction of the boundary wall around extension 18 shall be allowed before a project timeline for the construction of the boundary wall, installation of services infrastructure and construction of houses has been duly approved by Council. 	<p>P&DO</p>

<ul style="list-style-type: none"> That, the above conditions be incorporated into the contract of agreement. 	
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RESOLUTION: CM 47.2/2021 (MCM 48.4/2021)		ACTION
11. MCM 48/2021 SUBMISSIONS 11.4 MCM 48.4/2021 APPLICATION FOR PAYMENT EXEMPTION OF ASSESSMENT RATES - ERF 4219: CONGREGATION OF JEHOVAH'S WITNESSES OF NAMIBIA FOR THE FINANCIAL YEAR ENDING 30 JUNE 2022		
COUNCIL RESOLVED <ul style="list-style-type: none"> That, exemption be granted to the Congregation of Jehovah's Witnesses, being a non-profit religious organization (charity), from paying rates to be levied on rateable property erf 4219 in Ongwediva in terms of Section 75 (1)(a) and (3) of the Local Authorities Act no. 23, 1992 (Act no. 23 of 1992), as amended, for the financial year 1 July 2021 to 30 June 2022. 		SM: F&HR

RESOLUTION: CM 47.2/2021 (MCM 48.5/2021)		ACTION
11. MCM 48/2021 SUBMISSIONS 11.5 MCM 48.5/2021 APPLICATION FOR PAYMENT EXEMPTION OF ASSESSMENT RATES - ERF 3649, 3650, 3652 AND 3653: ROMAN CATHOLIC CHURCH, ARCHDIOCESE OF WINDHOEK - BISHOP'S RESIDENCE FOR THE FINANCIAL YEAR ENDING 30 JUNE 2022		
COUNCIL RESOLVED <ul style="list-style-type: none"> That, exemption be granted to the Roman Catholic Church, Archdiocese of Windhoek, being a non-profit religious organization (charity), from 		SM:F&HR

<p>paying rates to be levied on rateable property erven 3649, 3650, 3652 and 3653 in Ongwediva in terms of Section 75 (1)(a) and (3) of the Local Authorities Act no. 23, 1992 (Act no. 23 of 1992), as amended, for the financial year 1 July 2021 to 30 June 2022.</p>	
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RESOLUTION: CM 47.2/2021(MCM 48.6/2021)	ACTION
<p>11. MCM 48/2021 SUBMISSIONS 11.6 MCM 48.6/2021 DILEMA FACED BY ONGWEDIVA TOWN COUNCIL ON THE SUSPENSION OF WATER SERVICES FOLLOWING MINISTERIAL CIRCULAR 14/9 DATED MARCH 19, 2020 DIRECTING ALL LOCAL AUTHORITIES TO RECONNECT WATER SERVICES WITH IMMEDIATE EFFECT TO ALL RESIDENTS WITH ARREARS AND SUSPENDED WATER SERVICES</p>	
<p>COUNCIL RESOLVED</p> <ul style="list-style-type: none"> • That, Council takes note of the Ministerial Circular dated 19 March 2020 and subsequent circular dated 09th March 2021 regarding the water supply to all residents in rural and urban areas due to Covid-19. • That, Council commences with the implementation of the credit control policy that has been in place but suspended due to Covid-19, to encourage residents to pay for services rendered. • That, the resolution of council CM 47.2/2021(MCM 48.6/2021) be implemented with immediate effect and before the confirmation of minutes. 	<p>SM:F&HR</p>

RESOLUTION: CM 47.2/2021 (MCM 48.7/2021)		ACTION
11. MCM 48/2021	SUBMISSIONS	
11.7 MCM 48.7/2021	UPDATE TO THE ONGWEDIVA TOWN COUNCIL MAYORAL FUND STEERING COMMITTEE	
COUNCIL RESOLVED		ESSO
<ul style="list-style-type: none"> • That, His Worship Taarah Shalyefu be appointed as a Chairperson of the Mayoral Fund Steering Committee for the period ending 30 April 2022. • That, Cllr. Kaarena Shikongo be appointed to replace Cllr. Jason Asino who is no longer serving the local authority council of Ongwediva, as member and Deputy Chairperson of the Mayoral Fund Steering Committee. • The sitting Mayor hence forth be deemed to have been appointed as the Chairperson of the Mayoral Fund Steering Committee without the need for a resolution in each particular case. 		

RESOLUTION: CM 47.2/2021 (MCM 48.8/2021)		ACTION
11. MCM 48/2021	SUBMISSIONS	
11.8 MCM 48.8/2021	APPLICATION FOR A BANK ACCOUNT FOR THE ONGWEDIVA MAYORAL FUND	
COUNCIL RESOLVED		SNMPC-COORDINATOR
<ul style="list-style-type: none"> • That, approval is granted to open a bank account for the Mayoral Fund of Council with Nedbank Namibia. • That, Ongwediva Town Council bank account signatories be the same signatories for the Mayoral Fund. • That, the amount of N\$50,000.00 budgeted by Council during the financial year 2020/21 as contribution to the Mayoral Fund, be transferred to the envisaged bank account of the Mayoral Fund. 		SM: F&HR

RESOLUTION: CM 47.2/2021 (MCM 48.9/2021)		ACTION	
11. MCM 48/2021	SUBMISSIONS		
11.9 MCM 48.9/2021	MAYOR'S PLAN ACTIVITIES FOR THE YEAR 2021		
COUNCIL RESOLVED			
<ul style="list-style-type: none"> That, Council takes note of the Mayor's tentative plan of action for the year 2021 as per the table below: 			
Date	Description	Venue	Time
January			
20 th	Management Committee meeting	Council Chamber	15h00
27 th	Council Meeting	Council Chamber	15h00
February			
11 th	Special meeting with all the employees of Ongwediva Town Council	Cash Hall	15h30
17 th	Management Committee meeting	Council Chamber	15h00
24 th	Town Council Meeting	Council Chamber	15h00
25 th	Mayor's programme at NBC-Oshiwambo service	Studio	19h00
27 th	Community meeting at Reception 1 & 2	Community meeting	10h00
March			
01st to 05 th	Workshop for local authority councilors - Gobabis	Gobabis	
09 th	Town council budget meeting	Council Chamber	15h00
13 th	Community meeting at Elyambala		
15 th	Meeting Ongwediva Police	Council Chamber	15h00
15 th	Meeting the leadership of Oshana Regional Youth Forum	Council Chamber	16h00
17 th	Meeting with the business community (consultation)		
17 th	Meeting NBC Kati FM Management	NBC Regional Office	10h00
24 th	Town council management meeting	Council Chamber	15h00
25 th	Ongwediva Mayor's programme at NBC - Oshiwambo service		
27 th	Community meeting at Omatando (Compensation)		
		ESSO & CCO	

31 st	Town council meeting	Council Chamber	15h00
April			
11 th	Community meeting at Extension 15 (Sewer update)		
14 th	Meeting with all Ongwediva councilors		
21 th	Town council management meeting	Council Chamber	15h00
24 th	Community meeting at Okatope with Cllr. Andreas Utoni		
28 th	Town council meeting	Council Chamber	15h00
29 th	Ongwediva Mayor's programme at NBC- Oshiwambo service		
May			
06 th	Visit Otjiwarongo Municipality (Courtesy)		
06 th	Visit Okakarara Town Council (Courtesy)		
07 th	Visit Otjinene Village council (Courtesy)		
13 th	Visit Oukwanyama Traditional Authority (Courtesy)		
19 th	Town Council management meeting	Council Chamber	15h00
26 th	Town Council meeting	Council Chamber	15h00
27 th	Ongwediva Mayor's programme at NBC - Oshiwambo service		
29 th	Community meeting at Ext 6, 7 and 8 (Church street project)		
June			
09 th	Meeting with all Ongwediva councilors		
17 th	Visit Uukwambi Traditional Authority (Courtesy)		
23 rd	Town council management meeting	Council Chamber	15h00
24 th	Meeting with the educational Institution heads		
24 th	Ongwediva Mayor's programme at NBC - Oshiwambo service		
26 th	Community meeting at Ext 9 & Prestige		
30 th	Town council meeting	Council Chamber	15h00

July			
09 th	Meeting with Spiritual leadership		
15 th	Special meeting with all the employees of Ongwediva Town Council	SNMPC Hall	15h30
21 st	Town council management meeting	Council Chamber	15h00
24 th	Community meeting at Extension 1 & 10		
28 th	Town council meeting	Council Chamber	15h00
29 th	Ongwediva Mayor's programme at NBC - Oshiwambo service		
August			
11 th	Meeting with all Ongwediva councilors		
14 th	Meeting with the youth of Ongwediva		
18 th	Town council management meeting	Council Chamber	15h00
25 th	Town Council meeting	Council Chamber	15h00
26 th	Ongwediva Mayor's programme at NBC - Oshiwambo service		
September			
22 nd	Town council management meeting	Council Chamber	15h00
25 th	Community meeting at Extension 11		
29 th	Town council meeting	Council Chamber	15h00
30 th	Ongwediva Mayor's programme at NBC - Oshiwambo service		
October			
13 th	Meeting with all Ongwediva councilors		
16 th	Community meeting at Sky community (Budget resolution)		
20 th	Town council management meeting	Council Chamber	15h00
27 th	Town Council meeting	Council Chamber	15h00
28 th	Ongwediva Mayor's programme at NBC- Oshiwambo service		

November			
11 th	Special meeting with all the employees of Ongwediva Town Council	SNMPC -Hall	15h30
13 th	Community meeting at Efidu Extensions at Open market		
17 th	Town council management meeting	Council Chamber	15h00
24 th	Town council meeting	Council Chamber	15h00
25 th	Ongwediva Mayor's programme at NBC- Oshiwambo service		

- That, approval is granted to the outside trips of the Mayor, however the cost cutting measures as outlined in the Ministerial Circular dated 23 August 2018 and available budget should be taken into account at all times.
- That, reports on all trips outside the town should be submitted to Council.

RESOLUTION: CM 47.2/2021 (MCM 48.10/2021)	ACTION
11. MCM 48/2021 SUBMISSIONS 11.10 MCM 48.10/2021 ONGWEDIVA TOWN COUNCIL MUNICIPAL REBATE POLICY FOR SENIOR CITIZENS	
COUNCIL RESOLVED <ul style="list-style-type: none"> • That, approval be granted to the Municipal Rebate Policy for Senior Citizens to be implemented effective from 1 July 2021. • That, the municipal rebates be gazetted annually. • That, the Corporate Communication Officer spearheads the information sharing with all stakeholders through all communication platforms. 	SM: F&HR

RESOLUTION: CM 47.2/2021 (MCM 48.11/2021)	ACTION
<p>11. MCM 48/2021 SUBMISSIONS 11.11 MCM 48.11/2021 PETITION BY RESIDENTS OF OMATANDO ON CLAIMS THAT ONGWEDIVA TOWN COUNCIL'S IS OPPRESSIVE, CORRUPT LAND MANAGEMENT AND CONTROL IN CONJUNCTION WITH MR. GEORGE NELULU, MR. AMON SHIPANGA, MR. KANISIUS JUSTUS MATHIAS SHIINDI AND OUKWANYAMA TRADITIONAL AUTHORITY</p>	
<p>COUNCIL RESOLVED</p> <ul style="list-style-type: none"> • That, the petition by Mr. William Mbangula be responded to, in line with Council's position towards Omatando land administration. • That, Council invites Mr. Shiindi to once again inform him to cease administering land in Omatando No. 2. • That, Council inform Mr. Shiindi that legal actions will be instituted against him should he continue the practice of illegal administering land in Omatando. 	CCO

RESOLUTION: CM 47.2/2021 (MCM 48.12/2021)	ACTION
<p>11. MCM 48/2021 SUBMISSIONS 11.12 MCM 48.12/2021 APPLICATION FOR PERMISSION TO CONSTRUCT A LEFT IN ACCESS FROM MAIN ROAD C46, ONGWEDIVA</p>	
<p>COUNCIL RESOLVED</p> <ul style="list-style-type: none"> • That, the application by Spitzkoppe Investments Holdings Pty (LTD) to construct a left in access from the main road onto the service road and which approval is subjected to the following conditions; <ul style="list-style-type: none"> • That, to exit the traffic from the service station be on the gravel street, on the northern side of erf 5425 due to the traffic congestion that is foreseen on Sam Nujoma Drive. In addition, the building structure to be constructed on the Western side of the erf 5425 be shifted to the west of the property in order to create room for traffic flow. • That, the existing culvert needs to be extended in front of erf 5426 to accommodate the access lane. • That, a new culvert in line with the drift is needed to accommodate the storm water that flows from the drift by the traffic lights. • That, storm water channel that flows through the new culvert and into the existing culvert be accommodated. 	P&DO

RESOLUTION: CM 47.2/2021 (MCM 49/2021)	ACTION
<p>12. MCM 49/2021 LAND ISSUES No Land issues.</p>	

RESOLUTION: CM 47.2/2021 (MCM 50.1/2021)	ACTION
<p>13. MCM 50/2021 CORRESPONDENCES</p> <p>13.1 MCM 50.1/2021 UPDATE ON FOOD AND MOUTH DISEASE (FMD) OUTBREAK IN/ KAVANGO EAST, KAVANGO WEST, OHANGWENA, OSHIKOTO AND OSHANA REGIONS</p> <p>A letter was received from Ministry of Agriculture, Water and Land Reform, Directorate of Veterinary Services states as follows;</p> <p>“The Directorate of Veterinary Services under the Ministry of Agriculture, Water and Land Reform would like to update the farmers and the general public about the Foot and Mouth Disease outbreak that was detected on 28 September 2020 in Kavango east region and has subsequently spread to Kavango west, Ohangwena, Oshikoto and Oshana regions.</p> <p>The disease has been detected in the above mentioned regions as follows: Kavango East region - Ndiyona constituency at Hoha and Katele crushpens/villages, (Mashare constituency at Shighuru crushpen/village, Kavango West region - Kapako constituency at Sivara, Nkata, Kaguni, Gcugcuma, Musitu, Casa and Mile 10 crushpens/villages), Tondoro Constituency a Desi and Ekuli crushpens/villages, Musese constituency at Nzinze, Musese and Mpanda crushpens/villages, Mpungu constituency at Kaakuwa crushpen/village, Ohangwena region - Okongo Constituency at Mbabi crushpen/village, Oshikoto region - Olukonda constituency at Onamulunga crushpen/village and Oshana region - Okatyali constituency at Okadhiya crushpen/village.</p> <p>In line with the Animal Health Act, Act 1 of 2011, all Nine (9) infected constituencies are declared infected areas. Meanwhile, Oshikoto, Ohangwena, Oshana, Omusati and Kunene (North) regions, including Tsumkwe in the Otjozondjupa region are declared as the Disease Management Areas (DMAs) and the following FMD control measures are in place:</p> <ol style="list-style-type: none"> 1. Vaccination of cattle in all northern regions is ongoing and farmers are urged to present ALL their cattle for vaccination whenever announced by veterinary services, 2. FMD surveillance is continuing in all northern regions and the surveillance area of the FMD free zone, farmers are urged to bring their cattle for inspection whenever announced by veterinary services, 	

3. Movement of live cattle into (except for direct slaughter), within and out of Kunene (North of Veterinary Cordon Fence), Omusati, Oshana, Oshikoto and Ohangwena regions as well from Tsumkwe area is not allowed,
 4. In case of Kavango East and Kavango West regions, movement of live cattle into and out is still not allowed, however movement of cattle for direct slaughter within these two regions is allowed under the following conditions:
 - There must be proof of vaccination against FMD vaccination of the cattle intended to be moved (the last vaccination should not be less than 30 days and not more than 6 months)
 - Pre-inspection of the specific cattle intended to be moved by DVS officials,
 - Only cattle tagged with official tags will be allowed to move,
 - All cattle must be slaughtered within 72 hours
 - Animals must be moved with an official veterinary movement permit
 - **No animals will be allowed to move from infected crushpens/villages**
 5. Movement of potentially infectious commodities out of the DMAs such as raw meat, unpasteurized milk, untreated hides & skins, unprocessed trophies from all cloven hoofed animals, livestock fodder, uncooked wilds spinach, acacia pods is not permitted;
 6. Movement of livestock manure into, within and out of the DMAs is not allowed;
 7. Movement of uncooked grub's worms (omahandja) into, within and out of the DMAs is not allowed.
 8. A number of roads blocks have been set up at strategic points and patrol teams are deployed around and within the DMAs to enforce movement restriction,
- The following movements are permitted:*
9. Slaughter of cattle in veterinary controlled quarantine camps that have been in these quarantines before the outbreak started,
 10. Movement of live cattle for direct slaughter from FMD Free zone into the DMAs is allowed, animals must be slaughtered within 72 hours upon arrival under the supervision of veterinary services,

11. Movement of small stock from the FMD free zone and within the DMAs for breeding and slaughter purposes is allowed (sealing of vehicles transporting small stock is not required);
12. Veterinary officials together with NamPol officials, will be inspecting market places to verify documents such as veterinary movement permits for the slaughtered animals and invoices for the raw meat
13. In-transit of the live cloven-hoofed animals and their products through the DMAs is allowed provided that they moved in sealed vehicles (sealed under veterinary supervision);
14. All vehicles transporting live cloven-hooked animals into or in-transit through the DMAs should be seated under official veterinary supervision at the place of departure; the offloading of these animals at their destination (within the DMAs) should also be done under official veterinary supervision,
15. Raw meat and other animal products from the FMD Free zone into the DMAs are permitted provided they are accompanied with documents as a proof of their origin such as invoices, permits etc?
16. Movement of sour milk (fermented milk) from the DMAs is allowed,
17. Movement of thatch grass from approved isolation facilities in Kavango East and Kavango West regions to the rest of the DMAs is allowed and must be accompanied by the master permit,
18. Movement of firewood within the DMAs is allowed provided that the firewood is physically free from animal dung or manure,
19. Vaccination against FMD is one of the most effective methods for controlling this disease and farmers are strongly urged to present ALL their cattle for vaccination whenever announced by veterinary officials,

The Ministry of Agriculture, Water and Land Reform particularly the DVS appreciate the support and cooperation from farmers, stakeholders and the general public in the fight against Food and Mouth Disease.

.....
 Dr Albetina Shilongo
CHIEF VETERINARY OFFICER”

<p>COUNCIL RESOLVED</p> <ul style="list-style-type: none"> That, Council takes note of the update on food and mouth disease (FMD) outbreak in Kavango East, Kavango West, Ohangwena, Oshikoto and Oshana Regions and shall use its mandate to ensure compliance in town. 	<p>ALL</p>
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<p>RESOLUTION: CM 47.2/2021 (MCM 50.2/2021)</p>	<p>ACTION</p>
<p>13. MCM 50/2021 CORRESPONDENCES 13.2 MCM 50.2/2021 DIRECTIVE ISSUED IN TERMS OF SECTION 7 3 OF THE PUBLIC PROCUREMENT ACT, 2015 (ACT NO. 15 OF 2015) ON PREFERENTIAL PROCUREMENT</p> <p>A directive was received from the Ministry of Finance states as follows;</p> <p>1. “The directive issued on 23 May 2019</p> <p style="padding-left: 40px;">“DIRECTIVE ISSUED IN TERMS OF SECTION 73 OF THE PUBLIC PROCUREMENT ACT, 2015 (ACT NO. 15 OF 2015) ON RESERVATION TO LOCAL SUPPLIERS”</p> <p style="padding-left: 40px;">Is hereby replaced.</p> <p>2. The provision of this directive shall apply <i>mutatis mutandis</i> to Public Entities procuring meat and fresh produce to be supplied north of the cordon fence/red line as follows:</p> <p style="padding-left: 40px;">“Public Entities should include specific provisions in their bidding documents specifications that meat produce (which includes beef, sheep, goat, pork, game, fish and poultry) and fresh produce (which includes vegetables and fruit) grown above the cordon fence/red line are to be sourced from supplier’s north of the cordon fence/red line.</p> <p style="padding-left: 40px;">It is discouraged to procure meat and fresh produce south of the cordon fence/red line, unless the supply is insufficient to satisfy the demand. Specifications should not include provisions that would negate the instructions issued herewith. The specifications shall not refer to a grade of</p>	

meat that requires meat from the south of the cordon fence/red line or elsewhere.

The only source for the procurement of meat shall be abattoirs north of the cordon fence/red line approved by the Meat Board until supply is insufficient for the demand. In respect of fresh produce, the specifications shall not refer to a grade or a brand of fresh produce that requires produce from the south of the cordon fence/red line or elsewhere”.

3. In terms of Section 73 of the Public Procurement Act, (Act No. 15 of 2015), all Public Entities are hereby directed to reserve contracts herein stated, in line with Section 72 of the Act, for 100% Namibian owned SME’s and entities which are 51% or more equity owned by Namibian citizens.
4. Procurement contracts with Joint Ventures requires that: entities incorporated in Namibia with no less than 51% equity that is owned by Namibian citizens of which no less than 30% is owned by previously disadvantaged persons.
5. Supplies satisfying these requirements as stipulated in number (3) and (4), shall adhere to the local content requirements in terms of Section 71 (2) (i) (ii) of the Act, where applicable as per the local content formula (see Appendix 1) of this directive.
- 5.2 Supplies shall have to ensure the following ratios of local content in the following categories and declare that their goods, works and services are in compliance with the local contents below by signing the Local Sourcing Declaration form (*see Annexure I of this directive*):

1. Procurement of Goods	65% local content
2. Procurement of Services	65% local content
3. Procurement of Works (Labour for works)	100% local content
3.1 Specialized Installations for Works	65% local content
3.2 Professional Services (e.g. quantity surveyor, architect)	100% local content
3.3 Goods & Materials portion of Works	65% local content

- 5.3 If all bids are non-responsive to the local content requirements, where applicable the Board or Public Entity must cancel and restart the procurement process if the need for procurement still exists, on different specification other than those stated in Section 71 and 72 of the Act.

6. Public Entity must ensure that the price to be paid to the supplier is fair and reasonable as per the estimated value.
7. The provisions as stipulated in paragraph 2 and 6 must be implemented when conducting the following procurements:

7.1 Procurement of Goods

Reservation shall be given to suppliers which shall comply with paragraph 3 or 4 as well as paragraph 5 of this directive based and operating in Namibia. However, preference shall be given to suppliers in the region where the goods are required. Preference will be in the form of a 5% Price Preference on the bidder’s total cost for those who have submitted a substantially responsive bid.

The reservation is to be applied to the following goods:

Bottle Water
Vegetables
Fruits
Poultry
Cleaning Detergents
Toilet Paper
Daily Products
Seafood
Fish
Meat and Meat Products
Salt
Furniture (incl. school, hospital, office, hostel)
Textiles (incl. clothing, linen, uniforms, caps, bags)
Arts and Crafts
Paint
Animal Feed
Fertilizers
Stationary
Toiletries
Sweets and Confectionaries
Food and Beverages
Leather Goods
Charcoal
Metal Fabrication
Jewelry
Cosmetics
Cement

Pharmaceuticals
Clinical supply
Building sand and stones
Stones
Bricks
Concrete Sleepers

7.2 Procurement of Services

Reservation shall be given to suppliers which shall comply with paragraph 3 of 4 as well as paragraph 5 of this directive based and operating in Namibia. However, preference shall be given to supplies in the region where the services are required. Preference will be in the form of a 5% Price Preference on the bidder’s total cost for those who have submitted a substantially responsive bid.

The reservation is to be applied to the following services:

Security Services
Cleaning Services
Laundry Services
Maintenance Services
Catering Services
Photocopy Services
Printing Services
Travel Services
Graphic Designers
Audio Visual Services
Event Management
Web Hosting
Marketing, advertising and branding services
Transport, freight and logistics services
Research Services
Training Services
Tailoring Services
Agriculture Services
De-bushing Services
Environmental Rehabilitation Services
Waste Management
Landscaping and Gardening Services
Photography Services
Information, Communication & Technology Services
Professional Services (e.g. quantity surveying, architecture, audit)

Reservation shall be given to suppliers which shall comply with paragraph 3 or 4 as well as paragraph 5 of this directive based and operating in Namibia. However, preference shall be given to suppliers in the region where the works are required. Preference will be in the form of a 5% Price Preference on the bidder's total cost for those who have submitted a substantially responsive bid.

The reservation is to be applied to the following works:

Construction, Earth Moving & Fencing
Maintenance, repairs & Alterations
Fire Cut Lines
Plumbing
Air-conditioning installations: servicing
Electrical
Welding
Boiler-making
Painting
Tiling
Carpentry
Flooring
Bricklaying

8. The procurement of the goods, works and services as outlined in paragraph 7.1, 7.2 and 7.3 shall be from Namibian manufactures, producers and suppliers only and the procurement of goods not manufactured or produced in Namibia is only allowed in the event that locally produced goods, works and services are not available in Namibia.
9. The Board or Public entity must note in their procurement proceedings, the non-availability of goods, works and services locally.
10. Public Entities shall comply to Regulation 53 read with Section 72(2) of the Act. The procurement of goods, works and services reserved exclusively for category of local suppliers under that section may not exceed the amount specified in Annexure 7 of the Public Procurement Regulations, 2017 as seen below:

AMOUNTS FOR PURPOSES OF EXCLUSIVE PREFERENCE TO LOCAL SUPPLIERS (Section 72(1) (Regulation 53)

Procurement Type	Value
Works	Not exceeding N\$30 000 000
Consultancy Services	Not exceeding N\$10 000 000
Goods	Not exceeding N\$10 000 000
Non-Consultancy	Not exceeding N\$10 000 000

11. This Directive will come into effect immediately and all Public Entities are expected to comply. A bid that has been advertised before the commencement of this directive will continue to be administered as if this directive was not in place.

.....
**IPUMBU SHIIMI, MP
MINISTER”**

1. DEFINITIONS

“local content” means the amount of value added in Namibia which must be the total value of the item to be procured, excluding net domestic indirect taxes, minus the value of imported content in the item and including all customs duties, as a proportion of the total value in percent;

“local supplier” means a supplier or service provider operating from the region where the goods, works or services are to be procured from;

“national preference” means the right of a public entity to select a bidder on the basis of citizenship by way of giving preferential treatment in the allocation of a procurement contract;

“Public Procurement Regulations” means the Public Procurement Regulations published under Government Notice No. 47 of 1 March 2017;

“region” means a region as defined in section 1 of the Regional Councils Act, 1992 (Act No. 22 of 1992);

“reservations” means exclusive preference to procure goods, works and services, letting and hiring of anything or the acquisition or granting of rights for or on behalf of, and the disposal of assets of a public entity is set aside for local suppliers within a specified threshold;

“public entity” means public entity as referred to in section 1 of the Public Procurement Act (Act No. 15 of 2015);

“the Act” means the Public Procurement Act, 2015 (Act No. 15 of 2015);

APPENDIX 1: COST STRUCTURE FOR VALUE ADDED CALCULATION PER PRODUCT

COST STRUCTURE FOR VALUE ADDED CALCULATION	
PER PRODUCT GROUP	
	N\$
1. Raw Materials, Accessories & Component	
• Value of Import (Including Cost, Insurance, Freight)
2. Labour Cost	
• Value of Non-Namibian labour/consultancy cost attributable to this product group
3. Bid Price	
• Total Bid Price
Other (please specify)	
TOTAL COST	

Local Value Added=
$$\frac{c - (a+b)}{c} \times 100$$

1. Procurement of Goods	65% local content
2. Procurement of Services	65% local content
3. Procurement of Works (Labour for works)	100% local content
1.1 Specialized Installations for Works	65% local content
1.2 Professional Services (i.e quantity surveyor, architect)	100% local content
1.3 Goods & Materials portion of Works	65% local content

- The determination of local content as stated above must be done using the cost structure in the Annexure attached hereto for value addition calculation per product.
- For purposes of Reservation given to suppliers based and operating from the 14 regions of Namibia, and where the goods are required, the Public Entities should include specific provisions in their bidding documents specifications to provide documental evidence proof that the bidders

must provide to prove their operations being in a particular region such as local authority fitness certificate for reservation purposes and confirm from the supplier's operations.

[Note*: In case of a joint venture, Namibian majority shareholder must be operating from the region where the goods, works or services are required].

ANNEXURE 1: LOCAL SOURCING DECLARATION

(Section 73 of Act)
(Regulation 37(5) and 56(2))

Date:.....

Bid No:.....

To:

.....
[insert complete name of Public Entity]

I/We* understand that in terms of section 45 of the Act a public entity must include in the bidding document the requirement for a local sourcing declaration by the bidders.

I/We* accept that under section 45 of the Act, I/We* may be suspended or disqualified in the event of-

(a) If found that the goods, works and services are found to be not meeting the local content and is not supplied by the suppliers based and operating from the 14 regions of Namibia, and where the goods are required

(b)
I/We* understand this local sourcing declaration ceases to be valid if I am/We are* not the successful Bidder

Signed:[insert signature of person whose name and capacity are shown]

Capacity of: [indicate capacity of person(s) signing the local sourcing declaration]

Name:

(insert complete name of person signing the local sourcing declaration)
Duly authorized to sign the bid for and on behalf of: [insert complete name of Bidder]

Date on _____ day of _____,
_____ [insert date of signing]

Corporate Seal (where appropriate)

<p>[Note*: In case of a joint venture, the local sourcing declaration must be in the name of all partners to the joint venture that submits the bid.] *delete if not applicable appropriate.”</p>	
<p>COUNCIL RESOLVED</p> <ul style="list-style-type: none"> • That, Council takes note of the directive issued in terms of Section 73 of the Public Procurement Act, 2015 (Act No. 15 of 2015) on preferential procurement. • That, Council to implement the directive issued in terms of Section 73 of the Public Procurement Act, 2015 (Act No. 15 of 2015) on preferential procurement. 	<p>ALL</p>

RESOLUTION: CM 47.2/2021 (MCM 50.3/2021)	ACTION
<p>13. MCM 50/2021 CORRESPONDENCES 13.3 MCM 50.3/2021 PROPOSED ADJUSTMENT OF LOCAL AUTHORITY COUNCILLORS ALLOWANCES</p>	
<p>COUNCIL RESOLVED</p> <ul style="list-style-type: none"> • That, Council takes note of the letter from ALAN on proposed adjustment of Local Authority Councilors Allowances. • That, Council proposes to ALAN for a 25% increase instead of the 50% on monthly allowances. • That, Council resolution CM 47.2/2021 (MCM 50.3/2021) be implemented with immediate effect and before the confirmation of the minutes. 	<p>ESSO</p>

RESOLUTION: CM 47.2/2021 (MCM 50.4/2021)	ACTION
<p>13. MCM 50/2021 CORRESPONDENCES 13.4 MCM 50.4/2021 URGENT REQUEST TO ALL LOCAL AUTHORITIES OF NAMIBIA REGARDING FUEL RETAIL OUTLETS OR FUEL SERVICE STATIONS</p> <p>“A memo was received from the Association for Local Authorities in Namibia (ALAN) attached with the letter from Ministry of Mines and Energy states as follows;</p> <p>(a) The Association of Local Authorities in Namibia (ALAN) received the attached letter from the Ministry of Mines and Energy requesting ALAN to assist with forwarding the letter to all the Local Authorities on the above subject matter.</p> <p>For any queries, please don’t hesitate to contact the undersigned.</p> <p>(b) The Ministry of Mines and Energy has observed with great concern that some fuel retail outlets or fuel service stations are being constructed across the country without having been issued with a valid retail license.</p> <p>This practice is resulting in the mushrooming of fuel retail outlets or fuel service stations that ultimately leads to no proper assessments being conducted to determine the economic viability of such fuel outlets before they are constructed. There is a need for the Ministry to conduct economic viability assessments for new fuel service stations. This is necessary to prevent the high saturation of the market that will results in businesses not being profitable.</p> <p>Given the fact that fuel price is controlled, unprofitable retail business put undue pressure on the Government to increase the dealer margin, resulting in high fuel price.</p> <p>The Ministry is, therefore, kindly requesting all Local Authorities in Namibia not to authorise any construction of new or future fuel retail outlets or service stations in their respective jurisdictions, unless a valid retail licence for a fuel retail outlet have been issued by the Ministry of Mines and Energy.</p> <p>I am, therefore, kindly requesting ALAN to assist me with the forwarding of this letter to all your respective members across the breadth and width of our country.</p>	

<p>Sincerely yours TOM ALWEENDO MINISTER, MP</p> <p>Cc: HON. ERASTUS UUTONI MINISTER OF URBAN AND RURAL DEVELOPMENT”</p>	
<p>COUNCIL RESOLVED</p> <ul style="list-style-type: none"> • That, Council takes note of the letter from ALAN and the Ministry of Mines and Energy concerning the fuel retail outlets and/or fuel service stations trade licences. • That, Council implement the request with immediate effect and ensure compliance at all times. 	ALL

RESOLUTION: CM 47.2/2021 (MCM 50.5/2021)	ACTION
<p>13. MCM 50/2021 CORRESPONDENCES 13.5 MCM 50.5/2021 PRELIMINARY NOTICE OF THE ALAN CONGRESS & REQUEST FOR AGENDA ITEMS</p> <p>A letter was received from the president of the Association for Local Authorities in Namibia (ALAN) states as follows;</p> <p>“In terms of the Article of Association, Article 26 sub-article 26.4 A preliminary notice and the date of the Congress must be issued by the Chief Executive Officer/Chief Administrative Officer at least four (4) months prior to the proposed Congress date.</p> <p>It is based on the above that this letter serves as the preliminary notice of the Congress that is scheduled for <u>6-8 July 2021 at a venue still to be confirmed.</u></p> <p>All Local Authorities are further requested to submit comprehensive agenda items for tabling and discussion at Congress on or before <u>May 21, 2021</u> to the ALAN secretariat. For any queries, please don’t hesitate to contact the ALAN secretariat. </p>	

HON. KATRINA SHIMBULU PRESIDENT OF ALAN”	
<p>COUNCIL RESOLVED</p> <ul style="list-style-type: none"> • That, Council takes note of the letter from ALAN on preliminary notice of the ALAN Congress and request for agenda items. • That, Councilors with motivated agenda items should submit the detailed submissions to the office of the Chief Executive Officer on or before Friday 09th April 2021 for Council consideration and subsequently to be submitted to ALAN. • That, Council resolution CM 47.2/2021 (MCM 50.5/2021) be implemented with immediate effect and before the confirmation of the minutes. 	<p>ESSO</p>

RESOLUTION: CM 47.2/2021 (MCM 50.6/2021)	ACTION
<p>13. MCM 50/2021 CORRESPONDENCES 13.6 MCM 50.6/2021 LOCAL AUTHORITIES PARTNERSHIPS FOR SUSTAINABLE CITIES: EUROPEAN UNION CALL FOR PROPOSALS</p> <p>A letter was received from the Association for Local Authorities in Namibia (ALAN) states as follows;</p> <p>“The above subject matter bears reference.</p> <p>ALAN with the support of the United Cities of Local Governments in Africa (UCLGA) has over the past year been advocating for the recognition and funding of Local Authorities through the European Aid.</p> <p>The European Aid has availed around EUR 16 Million which is reserved for Southern Africa and ALAN has received the call for proposal for funding which aimed to Strengthen urban governance by supporting the capacity of the local authorities as autonomous policy maker, better access to services by the citizens (including e-governance) and promoting a “territorial approach” to local development.</p>	

<p><u>The proposal should also aimed at addressing/include one of the 3 following objectives</u></p> <ol style="list-style-type: none"> 1. Ensure social inclusiveness of cities: by preventing both the cause and effects of inequality, marginalization and segregation, including tacking the needs of women, children, youth, and marginalized and vulnerable groups such as disabled people, migrants and displaced people. 2. Improve resilience and greening of cities by increasing the quality of life, fostering urban green growth and making cities more resource-efficient through sustainable modes of production and consumption; 3. Improve prosperity and innovation in cities by fostering sustainable local economies including circular economy, promoting digital transition and creating employment. <p>It is in light of the above, that this letter serves to strongly encourage/request Local Authorities to make use of this opportunity by applying for funding through the submission of proposals. For further information kindly use the following link to obtain detailed information <u>171273 - Local Authorities: Partnership for sustainable cities 2021</u> https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?ADSSChck=1615209655987&do=public.detPUB&searchtype=QS&orderby=upd@orderbyad=Desc&nbPubliList=15&page=1&aoref=171273</p> <p>The deadline for submission of concept notes is 23 April 2021 Brussel (date & time). Local Authorities that are interested but requires technical support in the drafting of the concept note and full proposal are requested to engage both ALAN and NALAO.</p> <p>Please note that this is a golden opportunity to improve our Local Authorities, thus let’s seize it. For any queries please don’t hesitate to contact the undersigned.</p> <p>..... MS. MAUREEN KAMBALA CHIEF ADMINISTRATIVE OFFICER”</p>	
<p>COUNCIL RESOLVED</p> <ul style="list-style-type: none"> • That, Council takes note of the letter from ALAN requesting Local Authorities to submit proposals for possible partnerships for sustainable cities with European Union. 	<p>CEO</p>

<ul style="list-style-type: none"> That, the Chief Executive Officer be mandated to consult and submit the proposal to the European Union through the appropriate channels as specified in the call for proposals. 	
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RESOLUTION: CM 48/2021		ACTION
CM 48/2021	REPORTS AND RECOMMENDATIONS OF COMMITTEE OR CHIEF EXECUTIVE OFFICER No report	

RESOLUTION: CM 49/2021		ACTION
CM 49/2021	DRAFT REGULATIONS AND TARIFFS No draft regulations or tariffs was submitted	

There were no any other businesses and the meeting closed at 17h24.

MINUTES APPROVED

CHAIRPERSON OF COUNCIL	DATE	CHIEF EXECUTIVE OFFICER
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