

Ref : CM 08/2021
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**MINUTES OF THE MONTHLY MEETING OF COUNCIL
HELD IN THE CONFERENCE HALL, ONGWEDIVA TRADE FAIR
CENTRE ON THE 3RD JUNE 2021**

PRESENT:

Councillor Ualia Katonyala-	Deputy Mayor & Vice Chairperson of Council
Councillor Fabiam George -	Chairperson of Management Committee
Councillor Naemi Amuthenu	
Councillor Jona Helao	
Councillor Kaarena Shikongo	
Councillor Otilie Haitota	

IN ATTENDANCE

Mr. Damian E Egumbo	- Chief Executive Officer
Ms. Rebekka Hidulika	- SM: Economic Development & Community Services
Ms. Lonia Nghuulikwa	- Executive Support Services Officer
Mr. Jackson Muma	- Corporate Communication Officer

CM 74/2021 OPENING BY PRAYER

Councillor Kaarena Shikongo opened the meeting with a prayer.

CM 75/2021 ADOPTION OF THE AGENDA OF THE MEETING OF COUNCIL

Councillor Fabiam George moved for the adoption of the agenda seconded by Councillor Kaarena Shikongo and the agenda was adopted without amendments.

All official correspondence must be addressed to the Chief Executive Officer

DECLARATION OF INTEREST

Declaration of Interest refers to the process whereby a member declares all interests that:

- (a) Pertain to actual or potential service providers of the Council;
- (b) may give rise to or may in future give rise to a conflict of interest between the member and Council; and
- (c) result in a member personally gaining from providing services of the Council.

Conflict of Interest means a conflict between the private interests (financial, personal or other) and the official responsibilities of a member.

For purposes of this agenda, conflicts of interest have been categorized as:

- **Perceived conflict of interest:** where it appears that the member’s private interests could improperly influence the performance of his or her duties towards Council;

- **Potential Conflict of Interest:** where member’s has private interests that could conflict with his or her official duties towards Council;

- **Actual Conflict:** where member’s interest directly interferes with the ability to conduct his or her duties to Council in a proper manner because of their private interests.

Members are to disclose and declare actual, perceived and potential financial and personal conflict of interest that could be affected by the outcome of the meeting.

None of the members declared interest.

APPLICATIONS FOR LEAVE OF ABSENCE

His Worship Taarah Shalyefu; Mr. Immanuel Nakale, Senior Manager Finance and Human Resources Administration and Mr. David Mulokoshi, Senior Manager Planning & Technical Services were recorded absent with apologies.

CM 78/2021
CM 78.1/2021

APPROVAL OF MINUTES
MINUTES OF THE COUNCIL MEETING OF THE TOWN COUNCIL
ONGWEDIVA HELD ON THE 5TH MAY 2021

The minutes of the meeting of the Town Council of Ongwediva held on the 5th May 2021 were approved by Council on proposal by Councillor Jona Helao and seconded by Councillor Otilie Haitota.

CM 78/2021
CM 78.2/2021

APPROVAL OF MINUTES
MINUTES OF THE COUNCIL MEETING OF THE TOWN COUNCIL
ONGWEDIVA HELD ON THE 11TH MAY 2021

The minutes of the meeting of the Town Council of Ongwediva held on the 11th May 2021 were approved by Council on proposal by Councillor Fabiam George and seconded by Councillor Jona Helao.

CM 79/2021

INTERVIEWS WITH DEPUTATIONS

A deputation desirous of having an interview with Council or a committee of Council shall submit a written memorandum in which the representations it wishes to make are set out to the Chief Executive Officer.

The Chairperson of Council or of such committee as the case may be, shall decide whether the deputation will be heard and whether the matter can be disposed of under the ordinary powers of the meeting concerned.

If the Chairperson of Council decides that the deputation will not be heard, he or she may refer the matter to the Management Committee who shall then consider the request as if it is a request for an interview with the Management Committee.

A deputation shall consist of not more than five members and only one member thereof may address the meeting, except when a question of a member of Council or committee is being answered.

Council or committee as the case may be, shall only hear the deputation; gather all relevant information and shall deal further with the matter after the deputation has departed.

(Rule 10 of the Standing Rules

NO INTERVIEWS WITH DEPUTATIONS

CM 80/2021

MATTER ARISING FROM PREVIOUS MINUTES

No matter arising from previous minutes.

CM 81/2021

OFFICIAL ANNOUNCEMENTS / STATEMENT BY THE MAYOR

No official announcements/ statement by the mayor

CM 82/2021

PETITIONS

Any member of the Community may submit a petition, which shall be properly motivated on matters regarding the town.

Petitions shall not be read to the Council; and no speech or comments concerning it shall be heard, but it shall forthwith be referred to the first ordinary meeting of the Management Committee, which shall report to the Council.

Every petition shall have the word "Petition" as heading.
(Rule 11 of the Standing Rules)

NO PETITIONS WERE SUBMITTED

CM 83/2021

MOTIONS OF MEMBERS

Any Council Member may introduce a motion which shall relate to a matter regarding the administration of conditions in the town Council area.

The Chairperson shall reject a motion if, in his/her opinion, it:

- a) is contrary to the standing rules of order or any law or would be so contrary, if it is carried;
- b) deals with a matter in respect of which Council has no jurisdiction; or
- c) would lead the discussion of a matter already contained in the agenda of the meeting concerned; or

d) is a case of an opposed motion (when there is no seconder of such motion).

(Rule 11 of the Standing Rules)

RESOLUTION: CM 83.1/2021		ACTION
CM 83.1/2021	MOTION NO. 1/2021 BY CLLR. JONA HELAO - ESTABLISHMENT OF BRICKS FACTORY	
<p>COUNCIL RESOLVED</p> <ul style="list-style-type: none"> • That, the motion tabled by Cllr. Jona Helao regarding the establishment of bricks making factory in Ongwediva by Council be passed as an unopposed motion as proposed by Cllr. Fabiam George in terms of rule 15 (2) of the Standing Rules of order. • That, the motion for the establishment of bricks making factory in Ongwediva be referred to the Management Committee for evaluation and recommendation to Council as per rule 18 of the Standing Rules of order. 		SM: ED&CS

CM 84/2021

NOTICE FOR QUESTIONS

Any member of Council may pose a question relating to a matter which arises from or relates to the business of any Committee of Council or the general business of Council; after the member concerned has at least 72 hours (Seventy-Two hours) prior to the commencement of the Council Meeting submitted a written notice of the question, signed by him/her, to the Chief Executive Officer.

NO NOTICES OF QUESTIONS WERE INTRODUCED

CM 85/2021

ANSWERS TO QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

The Chairperson of Council shall respond to previous questions posed by members of Council relating to the business of any Committee of Council or the general business of Council.

NO ANSWERS TO QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN WERE SUBMITTED

RESOLUTION: CM 86.1/2021		ACTION
CM 86/2021	REPORTS <u>REPORTS AND RECOMMENDATIONS OF MANAGEMENT COMMITTEE</u>	
CM 86.1/2021	CONFIRMATION OF MINUTES OF THE MANAGEMENT COMMITTEE OF COUNCIL MEETING HELD ON 19TH MAY 2021	
<ul style="list-style-type: none">• The minutes of the Management Committee of 19th May 2021 were confirmed as proposed by Councillor Fabiam George and seconded by Cllr. Jona Helao.		ALL

RESOLUTION: CM 86.2/2021		ACTION
CM 86/2021	REPORTS <u>REPORTS AND RECOMMENDATIONS OF MANAGEMENT COMMITTEE</u>	
CM 86.2/2021	REPORTS AND RECOMMENDATIONS OF MANAGEMENT COMMITTEE OF COUNCIL MEETING HELD ON 19 TH MAY 2021	
COUNCIL RESOLVED		
<ul style="list-style-type: none"> That, the report and recommendations of the Management Committee meeting held on the 19th May 2021 be approved with amendments therein as proposed by Councillor Otilie Haitota and seconded by Councillor Ulalia Katonyala. 		ALL

RESOLUTION: CM 86.2/2021 (MCM 78/2021)		
6.	MCM 78/2021 MATTERS ARISING FROM PREVIOUS MINUTES No matter arising from previous minutes.	

RESOLUTION: CM 86.2/2021 (MCM 81/2021)		ACTION
9.	MCM 81/2021 LEGAL MATTERS No legal matters.	

RESOLUTION: CM 86.2/2021 (MCM 82.1/2021)			ACTION
10.	MCM 82/2021	REPORTS	
10.1	MCM 82.1/2021	MONTHLY OPERATIONAL REPORTS FOR APRIL 2021	
<p>COUNCIL RESOLVED</p> <ul style="list-style-type: none"> That, the Monthly Operational Management Report for Ongwediva Town Council for April 2021, be approved on proposal by Cllr. Fabiam George and seconded by Cllr. Jona Helao with the following directive to the Chief Executive Officer. <ul style="list-style-type: none"> That, a list of council resolutions indicating the status of implementation be included in the monthly operational report. 			CEO

RESOLUTION: CM 86.2/2021 (MCM 82.2/2021)			ACTION
10.	MCM 82/2021	REPORTS	
10.2	MCM 82.2/2021	SEWER CONNECTION PAYMENT HOLIDAY DUE TO COVID-19 PANDEMIC STATE OF EMERGENCY	
<p>COUNCIL RESOLVED</p> <ul style="list-style-type: none"> That, Council takes note of the free sewer connection payment holiday due to Covid - 19 pandemic which was implemented from 03 August 2020 to 29 January 2021. That, Council embarks upon community health education for residents who are not connected to the sewer reticulation network to mitigate the impact of Covid - 19 for improved sanitation. That, Council encourages residents to connect to the sewer reticulation network. That, the program of sewer connection payment holiday due to Covid-19 pandemic be extended for another six months effective from the date of council approval. 			CCO

<ul style="list-style-type: none"> • That, a report through the monthly report indicating the number of erven in town that are not connected to sewer be made available to council. 	SM: P&TS
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RESOLUTION: CM 86.2/2021 (MCM 83.1/2021)	ACTION
<p>11. MCM 83/2021 SUBMISSIONS 11.1 MCM 83.1/2021 UPDATE OF THE ONGWEDIVA TRADE FAIR SOCIETY SHAREHOLDER’S STRUCTURE</p>	
<p>COUNCIL RESOLVED</p> <ul style="list-style-type: none"> • That, the following members who are no longer serving Ongwediva Town Council in their Capacity as Councillors be removed as members of the Ongwediva Trade Fair Society: <p>Ms. Angelina Angula, Mr. Jason Asino, Mr. Malakia Petrus, Mrs. Maria Kavalela and Mr. Johannes Shitudeni</p> <ul style="list-style-type: none"> • That, the following elected political office bearers of the Ongwediva Town Council be appointed as members of the Ongwediva Trade Fair Society, in their capacity of as local authority councilors for Ongwediva. <p>Cllr. Taarah Shalyefu, Cllr. Fabiam George, Cllr. Otilie Haitota, Cllr. Kaarena Shikongo and Cllr. Jona Helao</p>	SM: ED&CS

RESOLUTION: CM 86.2/2021 (MCM 83.2/2021)		ACTION
11. MCM 83/2021	SUBMISSIONS	
11.2 MCM 83.2/2021	IMPLEMENTATION OF THE APPROVED GENERAL VALUATION ROLL FOR ONGWEDIVA 2020-2025	
<p>COUNCIL RESOLVED</p> <ul style="list-style-type: none"> • That, the General Valuation Roll (2020-2025) be implemented effective from 01st July 2021 excluding erven 4747, 6068, 3531 and 5213. • That, erven 4747, 6068, 3531 and 5213 be charged assessment rates based on the previous Valuation Roll until the pending matter of objections is resolved or a legal opinion advises otherwise. • That, legal opinion regarding the objections be sought from the Attorney General. • That, erf 5109 which is vacant although indicated with improvements in the General Valuation Roll be charged rates and taxes for an unimproved property. • That, any other property in the General Valuation Roll that is unimproved but recorded to have improvements, be charged rates and taxes for unimproved property. 		<p>P&DO & SM: F&HR</p>

RESOLUTION: CM 86.2/2021 (MCM 84/2021)		ACTION
12. MCM 84/2021	LAND ISSUES	
	No Land issues.	

RESOLUTION: CM 86.2/2021 (MCM 85.1/2021)		ACTION
13. MCM 85/2021 13.1 MCM 85.1/2021	CORRESPONDENCES REQUEST FOR ASSISTANCE TO WAIVE THE WATER PAYMENT FOR MS. SELMA SUSSANA NDEENDA KADHIKWA, ONGWEDIVA RESIDENT, ERF 3908	
COUNCIL RESOLVED <ul style="list-style-type: none"> That, Council takes note of the letter and request to waive the water payment for Ms. Selma Sussana Ndeenda Kadhikwa, over Erf 3908, Ongwediva from Ven Nangula E. Kathindi, Rector of St. Thomas Anglican Church, Oshakati. That, Council develops a policy aimed at regulating and guiding Council on rendering assistance to people with special needs in town. That, a recommendation be made to the Mayoral Steering Committee to consider the request by Ven. Nangula E Kathindi for Ms. Selma Sussana Ndeenda Kadhikwa. 		CCO & ESSO SNMPC- CORDIN ATOR

RESOLUTION: CM 86.2/2021 (MCM 85.2/2021)		ACTION
13. MCM 85/2021 13.2 MCM 85.2/2021	CORRESPONDENCES LEGAL ADVICE ON RESIDENCE OF LOCAL AUTHORITY COUNCILLORS	
COUNCIL RESOLVED <ul style="list-style-type: none"> That, Council takes note and understands the legal advice on residence of Local Authority Councilors as provided by the Attorney-General. 		ALL

RESOLUTION: CM 86.2/2021 (MCM 85.3/2021)		ACTION
13.3	MCM 85.3/2021 PRELIMINARY NOTICE OF THE ALAN CONGRESS & REQUEST FOR AGENDA ITEMS	
<p>COUNCIL RESOLVED</p> <ul style="list-style-type: none"> • Council takes note of the preliminary notice of the ALAN Congress and request for agenda items as issued by the President of ALAN, Ms. Katrina Shimbulu. • That, Council explores avenues and the possibility of sending a delegation of 7 councilors to ALAN Congress. • That, in case the proposal of sending a delegation of 7 not be approved, 4 councilors be delegated to attend the ALAN Congress. • That, Council nominates the 4 councilors in consideration of this recommendation. • That, Council resolution CM 86.2/2021 (MCM 85.3/2021) be implemented immediately and before confirmation of minutes. 		CEO

RESOLUTION: CM 87.1/2021		ACTION
CM 87/2021	REPORTS AND RECOMMENDATIONS OF COMMITTEE OR CHIEF EXECUTIVE OFFICER	
CM 87.1/2021	APPEAL - RESOLUTION: CM 134.2/2019 (MCM 127.2/2019) APPLICATION TO PURCHASE PORTION OF ERF 5629, ONGWEDIVA EXTENSION 12	
<p>COUNCIL RESOLVED</p> <ul style="list-style-type: none"> • That, Council take note of the appeal letter by FRF Trading Enterprises CC to purchase or lease the portion of Erf 5629, Ongwediva Extension 12. • That, Council re-affirm its previous resolution CM 134.2/2019 (MCM 127.2/2019) of October 30, 2019. 		

<ul style="list-style-type: none"> • That, the application for Mr. Frans Meinolf Ramakutla to purchase or lease Erf 5629, Ongwediva should not be considered due to the fact that the area is not suitable for development as it is in Oshana and zoned public open space. • That, all future applications for land in flood plains and zoned as public open spaces, be declined without the need for a specific resolution from Council.” 	CEO
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RESOLUTION: CM 87.2/2021	ACTION
<p>CM 87/2021 REPORTS AND RECOMMENDATIONS OF COMMITTEE OR CHIEF EXECUTIVE OFFICER</p> <p>CM 87.2/2021 APPEAL - RESOLUTION: CM 134.2/2019 (MCM 127.2/2019) APPLICATION FOR ASSISTANCE IN REDUCTION OF THE TRANSACTIONS MADE AGAINST ERF 4879, ONGWEDIVA EXTENSION 1.</p>	
<p>COUNCIL RESOLVED</p> <ul style="list-style-type: none"> • That, Council takes note of the appeal through a deputation by Ms. Hilma Shimbulu for the “reduction of the transactions made against her house, erf 4879, Ongwediva, Extension 1”. • That, Council re-affirm its previous resolution CM 33.2/2021 (MCM 35.4/2021) of February 24, 2021. <ul style="list-style-type: none"> • That, the request by Ms. Hilma Shimbulu for the “reduction of the transactions made against her house, erf 4879, Ongwediva, Extension 1, not be approved as it shall create an unsustainable precedence. • That, Ms. Hilma Shimbulu be advised to make arrangements with Council to pay-off the amount due in affordable installments. 	CEO

RESOLUTION: CM 87.3/2021		ACTION
CM 87/2021	REPORTS AND RECOMMENDATIONS OF COMMITTEE OR CHIEF EXECUTIVE OFFICER	
CM 87.3/2021	APPEAL - RESOLUTION: CM 43.2/2019 (MCM 39.2.1/2019) APPLICATION TO PURCHASE ERF 5121, ONGWEDIVA EXTENSION 11	
<p>COUNCIL RESOLVED</p> <ul style="list-style-type: none"> That, Council takes note of the appeal letter by Dr. Banda Shilimela to be to be allocated Erf 5121 Extension 11 Ongwediva. That, Council re-affirm its previous resolution CM 43.2/2019 (MCM 39.2.1/2019) of February 27, 2019. <ul style="list-style-type: none"> That, the application from Dr. Banda Shilimela to be allocated Erf 5121 Extension 11 Ongwediva be disapproved on the basis that Dr. Shilimela is not the first-time home owner, despite his proposal to reroute the storm water channel. That, Erf 5121, Ongwediva Extension 11 be rezoned from “single residential” to “local authority”. 		<p>CEO</p> <p>P&DO</p>

RESOLUTION: CM 87.4/2021		ACTION
CM 87/2021	REPORTS AND RECOMMENDATIONS OF COMMITTEE OR CHIEF EXECUTIVE OFFICER	
CM 87.4/2021	REPORT: COMPLAINT BY MS. DUMINGA KANGANDJO ON HER APPLICATION FOR LAND IN ONGWEDIVA	
<p>COUNCIL RESOLVED</p> <ul style="list-style-type: none"> That, Council take note of the letter by Ms. Duminga Kangandjo to be allocated a piece of land on a “special relieve”. 		CEO

<ul style="list-style-type: none"> • That, the application by Ms. Duminga Kangandjo to be granted special relieve be disapproved on the basis that the field owner Mr. Eduard Saman Kangandjo was already compensated in good faith. • That, the Land Advisory Committee analysis the benefits and challenges of the current waiting list system and further explore the pros and cons of various options of either doing away or revising the existing waiting list of applications for erven and to submit a detailed report to the Management Committee of Council. 	
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RESOLUTION: CM 88/2021		ACTION
CM 88/2021	DRAFT REGULATIONS AND TARIFFS	
	No draft regulations or tariffs was submitted	

There were no any other businesses and the meeting closed at 20h05.

MINUTES APPROVED

CHIEF EXECUTIVE OFFICER	DATE	CHAIRPERSON OF COUNCIL
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