

Ref : CM 09/2021 (Part 2)
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MINUTES OF THE MONTHLY MEETING OF COUNCIL
HELD IN THE CONFERENCE HALL, ONGWEDIVA TRADE FAIR CENTRE
ON THE 09TH JULY 2021



PRESENT:

Councillor Taarah Shalyefu	-	Mayor & Chairperson of Council
Councillor Ualia Katonyala	-	Deputy Mayor
Councillor Fabiam George	-	Chairperson of Management Committee
Councillor Naemi Amuthenu		
Councillor Jona Helao		
Councillor Otilie Haitota		

IN ATTENDANCE

Mr. Damian E Egumbo	-	Chief Executive Officer
Mr. David Mulokoshi	-	SM: Planning and Technical Services
Ms. Lonia Nghuulikwa	-	Executive Support Services Officer

CM 89/2021 OPENING BY PRAYER

Councillor Taarah Shalyefu opened the meeting with a prayer.

CM 90/2021 ADOPTION OF THE AGENDA OF THE MEETING OF COUNCIL

Councillor Otilie Haitota moved for the adoption of the agenda seconded by Councillor Fabiam George and the agenda was adopted without amendments.

All official correspondence must be addressed to the Chief Executive Officer

DECLARATION OF INTEREST

Declaration of Interest refers to the process whereby a member declares all interests that:

- (a) Pertain to actual or potential service providers of the Council;
- (b) may give rise to or may in future give rise to a conflict of interest between the member and Council; and
- (c) result in a member personally gaining from providing services of the Council.

Conflict of Interest means a conflict between the private interests (financial, personal or other) and the official responsibilities of a member.

For purposes of this agenda, conflicts of interest have been categorized as:

- **Perceived conflict of interest:** where it appears that the member's private interests could improperly influence the performance of his or her duties towards Council;
- **Potential Conflict of Interest:** where member's has private interests that could conflict with his or her official duties towards Council;
- **Actual Conflict:** where member's interest directly interferes with the ability to conduct his or her duties to Council in a proper manner because of their private interests.

Members are to disclose and declare actual, perceived and potential financial and personal conflict of interest that could be affected by the outcome of the meeting.

- Cllr. Jona Helao and Cllr. Naemi Amuthenu declared interest on the item MCM 94.1/2021 - Legal Matter: Omatando Community and Ongwediva Town Council.
 - His Worship Taarah Shalyefu declared interest on item MCM 93.3/2021 -Application for recognition of a qualification and payments of a cash study bonus by Mrs. Lorna Shalyefu.
 - Both Cllr. Jona Helao, Cllr. Naemi Amuthenu and Cllr. Taarah Shalyefu will be excused from the discussion on the matters declared.
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CM 92/2021

APPLICATIONS FOR LEAVE OF ABSENCE

Cllr. Kaarena Shikongo, Ms. Rebekka Hidulika, Senior Manager of Economic Development and Community Services, Mr. Immanuel Nakale, Senior Manager of Finance and Human Resources and Mr. Jackson Muma, Corporate Communication Officer were recorded absent with apologies.

RESOLUTION: CM 101.2/2021		ACTION
CM 101/2021	REPORTS <u>REPORTS AND RECOMMENDATIONS OF MANAGEMENT COMMITTEE</u>	
CM 101.2/2021	REPORTS AND RECOMMENDATIONS OF MANAGEMENT COMMITTEE OF COUNCIL MEETING HELD ON 23RD JUNE 2021	
COUNCIL RESOLVED <ul style="list-style-type: none">• That, the report and recommendations of the Management Committee meeting held on the 23rd June 2021 be approved with amendments therein as proposed by Councillor Naemi Amuthenu and seconded by Councillor Otilie Haitota.		ALL

RESOLUTION: CM 101.2/2021 (MCM 91/2021)		
6. MCM 91/2021	MATTERS ARISING FROM PREVIOUS MINUTES No matter arising from previous minutes.	

RESOLUTION: CM 101.2/2021 (MCM 92/2021)		ACTION
7. MCM 92/2021	MATTERS REFERRED TO THE MANAGEMENT COMMITTEE BY COUNCIL No matter referred to the Management Committee by Council.	

RESOLUTION: CM101.2/2021 (MCM 95.1/2021)		ACTION
10. MCM 95/2021	REPORTS	
10.1 MCM 95.1/2021	MONTHLY OPERATIONAL REPORTS FOR MAY 2021	
COUNCIL RESOLVED		
<ul style="list-style-type: none"> That, the Monthly Operational Management Report for Ongwediva Town Council for May 2021, be approved on proposal by Cllr. Jona Helao and seconded by Cllr. Fabiam George. 		ALL

RESOLUTION: CM 101.2/2021 (MCM 96.2/2021)		ACTION
11. MCM 96/2021	SUBMISSIONS	
11.2 MCM 96.2/2021	REQUEST TO BRAND COUNCIL WATER TOWER BY MTC	
COUNCIL RESOLVED		
<ul style="list-style-type: none"> That, the application by MTC to brand two (2) water towers in Ongwediva be approved subject to the following conditions; <ul style="list-style-type: none"> That, an application fee of N\$ 2 308.08 be paid towards this application. That, a monthly fee of N\$ 5 000.00 per water tower be paid to Council with an annual escalation of 5%. 		P&DO

<ul style="list-style-type: none"> • That, an account be opened in the name of the applicant in this case being MTC for billing and payment purpose. • That, MTC ensures to brand on a clean surface by filling any holes on the targeted area of the water tower. • That, a lease agreement be entered into and between Ongwediva Town Council and MTC for a period of three (3) years. • That, MTC to reinstate the white paint colour of the water towers should the lease agreement come to an end and should the parties agree not to renew the agreement. • That, Council shall bear no financial cost associated to this application. 	
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RESOLUTION: CM 101.2/2021 (MCM 97/2021)		ACTION
12. MCM 97/2021	LAND ISSUES No Land issues.	

RESOLUTION: CM 101.2/2021 (MCM 98.1/2021)		ACTION
13. MCM 98/2021 13.1 MCM 98.1/2021	CORRESPONDENCES DIRECTIVE TO ALL PUBLIC ENTITIES WITH REGARD TO APPROVED TRAINING CURRICULUM SHORT COURSE\\PUBLIC PROCUREMENT ACT, 2015 (ACT NO. 15 OF 2015)	
COUNCIL RESOLVED		
<ul style="list-style-type: none"> • That, Council takes note of the directive from the Ministry of Finance with regard to approved training curriculum short course//Public Procurement Act, 2015 (Act No. 15 of 2015). 		ALL

RESOLUTION: CM 101.2/2021 (MCM 98.2/2021)		ACTION
13. MCM 98/2021 13.2 MCM 98.2/2021	CORRESPONDENCES DONATION OF LAND TO UNAM'S JOSÉ EDUARD DOS SANTOS CAMPUS	
COUNCIL RESOLVED <ul style="list-style-type: none"> Agenda item has been withdrawn on the request by the CEO for the item to be submitted to the Land Advisory Committee for evaluation and recommendation to the Management Committee of Council. 		P&DO

RESOLUTION: CM 102.2/2021		ACTION
CM 102/2021 CM 102.2/2021	REPORTS AND RECOMMENDATIONS OF COMMITTEE OR CHIEF EXECUTIVE OFFICER POSTPONEMENT OF THE ALAN CONGRESS, ELECTION OF REPRESENTATIVES WITH VOTING RIGHTS, ALAN REGIONAL REPRESENTATIVES AND NOMINATIONS FOR PRESIDENT AND VICE PRESIDENT OF ALAN	
COUNCIL RESOLVED <ul style="list-style-type: none"> That, Cllr. Naemi Amuthenu be nominated as a candidate for Election of Regional Representatives to serve as Director of the ALAN Board as proposed by Cllr. Fabiam George and seconded by Cllr. Ulalia Katonyala. That, the nomination for a candidate for the positions of ALAN President and Vice President by the Ongwediva Town Council be deferred to later stage. 		ESSO

RESOLUTION: CM 102.3/2021		ACTION
CM 102/2021	REPORTS AND RECOMMENDATIONS OF COMMITTEE OR CHIEF EXECUTIVE OFFICER	
CM 102.3/2021	ADVISORY COMMITTEE REPORT FOR SAM NUJOMA MPC	
COUNCIL RESOLVED		
<ul style="list-style-type: none"> That, Council take note of the Sam Nujoma Multipurpose Centre Advisory Committee and approved as proposed by Cllr. Naemi Amuthenu and seconded by Cllr. Ulalia Katonyala. 		ALL

RESOLUTION: CM 102.4/2021		ACTION
CM 102/2021	REPORTS AND RECOMMENDATIONS OF COMMITTEE OR CHIEF EXECUTIVE OFFICER	
CM 102.4/2021	ONGWEDIVA OPEN MARKET	
COUNCIL RESOLVED		
<ul style="list-style-type: none"> That, Council take note of the report from the Open Market Committee. That, the report from the Open Market be approved excluding the item of carwash allocation which was withdrawn by the Open Market Chairperson as proposed by Cllr. Otilie Haitota and seconded by Cllr. Fabiam George. 		ALL

RESOLUTION: CM 102.5/2021		ACTION
CM 102/2021	REPORTS AND RECOMMENDATIONS OF COMMITTEE OR CHIEF EXECUTIVE OFFICER	
CM 102.5/2021	PROCUREMENT ACT 15 OF 2015	
COUNCIL RESOLVED		
<ul style="list-style-type: none"> That, Council takes note of the procurement report as presented by the Chief Executive Officer as proposed by Cllr. Fabiam George and Seconded by Cllr. Ottilie Haitota. 		ALL

RESOLUTION: CM 103/2021		ACTION
CM 103/2021	DRAFT REGULATIONS AND TARIFFS	
	No draft regulations or tariffs was submitted	

There were no any other businesses and the meeting closed at 17h34.

MINUTES APPROVED

CHIEF EXECUTIVE OFFICER DATE CHAIRPERSON OF COUNCIL