

Ref : CM 18/2025  
Enq. : Ms. L.N. Nghuulikwa  
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**MINUTES OF THE MONTHLY MEETING OF THE COUNCIL  
HELD IN THE COUNCIL CHAMBER, ONGWEDIVA TOWN  
COUNCIL ON WEDNESDAY,  
THE 30<sup>TH</sup> OCTOBER 2025**

**PRESENT:**

Councillor Taarah Shalyefu	-	Mayor & Chairperson of Council
Councillor Ulalia Katonyala	-	Deputy Mayor
Councillor Fabiam George		Chairperson of Management Committee
Councillor Jona Helao		
Councillor Naemi Amuthenu		
Councillor David Akuunda		
Councillor Mathews Tiyeho		

**IN ATTENDANCE**

Ms. Rebekka Hidulika	-	Acting: Chief Executive Officer SM: Economic Development and Community Services
Mr. David Mulokoshi	-	SM: Planning & Technical Services
Ms. Ottillie Shingenge	-	Corporate Communications Officer
Ms. Lonia Nghuulikwa	-	Executive Support Service Officer
Mr. Immanuel Nakale	-	SM: Finance & Human Resource Administration
Members of the public		

**CM 179/2025      OPENING BY PRAYER**

Cllr. Ulalia Katonyala opened the meeting with a prayer

**CM 180/2025      ADOPTION OF THE AGENDA OF THE MEETING OF COUNCIL**

Councillor Ulalia Katonyala moved for the adoption of the agenda seconded by Councillor Mathews Tiyeho.

All official correspondence must be addressed to the Chief Executive Officer

## DECLARATION OF INTEREST

**Declaration of Interest** refers to the process whereby a member declares all interests that:

- (a) Pertain to actual or potential service providers of the Council;
- (b) may give rise to or may in future give rise to a conflict of interest between the member and Council; and
- (c) result in a member personally gaining from providing services of the Council.

**Conflict of Interest means** a conflict between the private interests (financial, personal or other) and the official responsibilities of a member.

For purposes of this agenda, conflicts of interest have been categorized as:

- **Perceived conflict of interest:** where it appears that the member's private interests could improperly influence the performance of his or her duties towards Council;
- **Potential Conflict of Interest:** where member's has private interests that could conflict with his or her official duties towards Council;
- **Actual Conflict:** where a member's interest directly interferes with the ability to conduct his or her duties to the Council properly because of their private interests.

**Members are to disclose and declare actual, perceived and potential financial and personal conflicts of interest that could be affected by the outcome of the meeting.**

All Staff members in attendance declared interest in CM 190.2/2025 (MCM 147.1/2025): Motion - promotion of transparency and public participation in the interview process for the chief executive officer position and on CM 190.2/2025 (MCM 148.1/2025) Rescindment of Council Resolution CM 41.2/2024 (MCM 27.1/2024) on the payment of severance pay when an employee resigns and also on CM 190.2/2025 (MCM 148.2/2025): report on salary negotiations meeting between Ongwediva Town Council and Namibia Public Workers Union (NAPWU) for the financial year 2025 - 2026.

Ms. Rebekka Hidulika further declared an interest on CM 190.2/2025 (MCM 151.1/2025), addition of Ms. Rebekka Hidulika as a signatory to all Ongwediva Town Council bank accounts.

All staff members, including Ms. Rebekka Hidulika were recused from the meeting on the items of declared interest.

**CM 182/2025      APPLICATIONS FOR LEAVE OF ABSENCE**

None, all members were in attendance.

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**CM 183/2025      APPROVAL OF MINUTES**  
**CM 183.1/2025      MINUTES OF THE COUNCIL MEETING OF THE TOWN COUNCIL**  
**ONGWEDIVA HELD ON THE 24<sup>TH</sup> SEPTEMBER 2025**

The minutes of the Town Council of Ongwediva meeting held on the 24<sup>th</sup> September 2025 were approved by the Council on a proposal by Councillor Jona Helao and seconded by Councillor Fabiam George.

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**CM 184/2025      INTERVIEWS WITH DEPUTATIONS**

A deputation desirous of having an interview with the Council or a committee of the Council shall submit a written memorandum in which the representations it wishes to make are set out to the Chief Executive Officer.

The Chairperson of Council or of such committee as the case may be shall decide whether the deputation will be heard and whether the matter can be disposed of under the ordinary powers of the meeting concerned.

If the Chairperson of Council decides that the deputation will not be heard, he or she may refer the matter to the Management Committee who shall then consider the request as if it is a request for an interview with the Management Committee.

A deputation shall consist of not more than five members and only one member thereof may address the meeting, except when a question of a member of the Council or committee is being answered.

Council or committee as the case may be, shall only hear the deputation; gather all relevant information and shall deal further with the matter after the deputation has departed.

**(Rule 10 of the Standing Rules**  
**No interview with the deputation**

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- The Deputy Mayor Cllr. Ulalia Katonyala
- Chairperson of the MC Cllr Fabian George and all members of the Management Committee
- All honorable Local Authority Councilors for Ongwediva Town
- Esteemed Senior Officials of the Council
- Ongwediva Residents in attendance & members of the public
- Members of the Media
- Ladies and Gentlemen

Greetings to you all this afternoon.

I am pleased to address this august house for the period under review for October 2025. This Council Meeting is an indication that the year is approaching an end and we should reflect on challenges and opportunities we had with vigour and determination.

**Honourable Councillors, Esteemed interim Chief Executive Officer and Senior Managers,** first allow me to take this moment to extend a warm and heartfelt welcome to our new Acting Chief Executive Officer Ms. Rebbeka Hidulika, for having taken the reign. I must say we are thrilled to have you leading the team at this crucial time in our journey. Your extensive experience and dedication to public service are qualities we are excited to see in action as you lead the team forward.

**Hounarable members,** for the past years, we have navigated a challenging period that has often felt like drifting on shaky waters especially when it comes to the limited budget and land disputes. One disturbing issue that we had is Extension 18 which had brought so many concerns and questions despite our efforts to engage the Stantoll Properties, no development has taken place for the past 4 years.

On a positive note, the rehabilitation of the Ongwediva Open Market is going well. This has created a limited number of seasonal jobs but anticipating that at the completion of this project, it will boost the local economy and provide a conducive business environment to our people.

We are also awaiting the completion of the Leisure Park in Ext. 11 which will give a different face to the town upon completion. I am also happy that a number of capital projects are completed or near completion.

The Office of the Mayor has received the following invitations:

- Namibia Sports Commission will host the Namibia Annual Sport Award 2025 in Ongwediva on 22<sup>nd</sup> November 2025 at 18h00.
- Another invitation is from Oshana Namibian Police inviting us to the launching of Oshana Region CCTV Project which is a joint effort between

MTC, Local Authority, Nampol and Nored. The launch will take place on 07 November 2025 at 09h00.

- We have received an invitation yesterday from the Governor's Office to attend the Ministerial Regional Business Engagement on 1<sup>st</sup> November 2025 at Oshakati Town Auditorium. All Councilors are invited.
- Moreover, the Mayor is invited to facilitate the handing over of donation to Eluwa Special School by Amarok Club Namibia. The event will take place Friday, 31<sup>st</sup> October 2025.

On the side of past events, there was a mental health day commemoration organized by UNAM which took place on 10 October 2025. The Mayor was asked to give a welcoming remarks.

Another event was a commemoration of suicide prevention awareness campaign organized by the Namibian Police, Oshana Region. The Mayor was asked to give a welcoming remarks. It was on 16 October 2025 and Cllr. Naemi Amuthenu has stood in for the Mayor.

Another invitation was from NamWater to attend a stakeholder meeting for Oshana region. This meeting has taken on 21 October 2025 at Oshakati Library Hall.

On a sad note, my Office has received a report of a fire accident on 16 October 2025 at Sky Phase 1. The fire destroyed most of the household properties including food, national documents, school books and other valuables. I had tasked the officials who are part of the Mayoral Committee to do an assessment and report back so that we can see how to assist the victims.

As we approach the end of our tenure, I urge you Honorable members to keep abreast with present-day realities and live up to our promise of creating a better standard of life for all our people.

With these few words **Honourable Councillors, ladies and gentlemen**, allow me once again to wish you renewed strength, best moments and a blessed evening.

I thank you.”

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**CM 186/2025**

**PETITIONS**

Any member of the Community may submit a petition, which shall be properly motivated on matters regarding the town.

Petitions shall not be read to the Council; and no speech or comments concerning it shall be heard, but it shall forthwith be referred to the first ordinary meeting of the Management Committee, which shall report to the Council.

Every petition shall have the word "Petition" as the heading.

**(Rule 11 of the Standing Rules)**

**NO PETITION SUBMITTED FOR DISCUSSION**

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**CM 187/2025**

**MOTIONS OF MEMBERS**

Any Council Member may introduce a motion which shall relate to a matter regarding the administration of conditions in the town Council area.

The Chairperson shall reject a motion if, in his/her opinion, it:

- a) is contrary to the standing rules of order or any law or would be so contrary, if it is carried;
- b) deals with a matter in respect of which Council has no jurisdiction; or
- c) would lead the discussion of a matter already contained in the agenda of the meeting concerned; or
- d) is a case of an opposed motion (when there is no seconder of such motion).

**(Rule 13 of the Standing Rules)**

**NO MOTION BY MEMBERS HAS BEEN SUBMITTED**

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**CM 188/2025**

**NOTICE FOR QUESTIONS**

Any member of Council may pose a question relating to a matter which arises from or relates to the business of any Committee of Council or the general business of Council; after the member concerned has at least 72 hours (Seventy-Two hours) prior to the commencement of the Council Meeting submitted a written notice of the question, signed by him/her, to the Chief Executive Officer.

**(Rule 20 of the Standing Rules)**

CM 189/2025

**ANSWERS TO QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN**

The Chairperson of Council shall respond to previous questions posed by members of Council relating to the business of any Committee of Council or the general business of Council.

**(Rule 20 of the Standing Rules)**

<b>RESOLUTION: CM 189.1/2025</b>		<b>ACTION</b>
<b>CM 189/2025</b>	<b>ANSWER TO NOTICE FOR QUESTIONS</b>	
<b>CM 189.1/2025</b>	<b>ANSWER TO NOTICE OF QUESTIONS REGARDING TENDERS CANCELLED OR ABANDONED SINCE DECEMBER 2020.</b>	
<b>COUNCIL RESOLVED</b> <ul style="list-style-type: none"><li>• That, Council take note of the report on cancelled tenders and the corrective actions undertaken.</li><li>• That, Council endorses the continued strengthening of procurement governance, including capacity-building for staff involved in procurement and contract management.</li><li>• That, Council support-initiated efforts to progressively establish a fully functional Procurement Management Unit through a phased implementation plan, aimed at enhancing efficiency, accountability, and compliance across all procurement activities</li></ul>		<b>ALL</b>

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<b>RESOLUTION: CM 190.1/2025</b>		<b>ACTION</b>
<b>CM 190/2025</b>	<b>REPORTS <u>REPORTS AND RECOMMENDATIONS OF THE MANAGEMENT COMMITTEE</u></b>	
<b>CM 190.1/2025</b>	<b>CONFIRMATION OF MINUTES OF THE MANAGEMENT COMMITTEE OF COUNCIL MEETING HELD ON 22<sup>ND</sup> OCTOBER 2025</b>  <b>Rule 7 (3) of the Standing Rules</b>	

<p><b>COUNCIL RESOLVED</b></p> <ul style="list-style-type: none"> <li>The minutes of the Management Committee of 22<sup>nd</sup> October 2025 were confirmed as proposed by Cllr. Jona Amuthenu and seconded by Cllr. Naemi Amuthenu.</li> </ul>	<p><b>ALL</b></p>
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RESOLUTION: CM 190.2/2025		ACTION
CM 190/2025	<p><b>REPORTS</b>  <u>REPORTS AND RECOMMENDATIONS OF THE MANAGEMENT COMMITTEE</u></p>	
CM 190.2/2025	<p>REPORTS AND RECOMMENDATIONS OF THE MANAGEMENT COMMITTEE OF COUNCIL MEETING HELD ON 22<sup>ND</sup> OCTOBER 2025</p>	
<p><b>COUNCIL RESOLVED</b></p> <ul style="list-style-type: none"> <li>That, the report and recommendations of the Management Committee meeting held on the 22<sup>nd</sup> October 2025 be approved as proposed by Councillor by Cllr. Fabiam George and seconded by Cllr. Naemi Amuthenu.</li> </ul>		<p><b>ALL</b></p>

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RESOLUTION: CM 190.2/2025 (MCM 149/2025)		ACTION
8. MCM 149/2025	LEGAL MATTERS	

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RESOLUTION: CM 190.2/2025 (MCM 150.1/2025)		ACTION
9.	MCM 150/2025	REPORTS
9.1	MCM 150.1/2025	MONTHLY OPERATIONAL MANAGEMENT REPORT FOR SEPTEMBER 2025
<p><b>COUNCIL RESOLVED</b></p> <ul style="list-style-type: none"> <li>• That, the monthly Operational Management Report for Ongwediva Town Council for September 2025, be approved on a proposal by Cllr. Jona Helao and seconded by Cllr. Naemi Amuthenu with the following directives. <ul style="list-style-type: none"> <li>• That, appreciation letter be issued to US Embassy for their generosity toward the Sam Nujoma Multi Purpose Centre via the 4 sets of seats and utilisation of free Wi-Fi services among others.</li> <li>• That, appreciation letters be issued to individuals that continuously support the Sam Nujoma Multi Purpose Centre programmes and projects.</li> <li>• That, Councillors mobilise donations for sanitary pads to help the needy community through the Sam Nujoma Multi Purpose Centre.</li> </ul> </li> </ul>		SNMPC Coordinator

RESOLUTION: CM 190.2/2025 (MCM 151.1/2025)	ACTION
<p>10. MCM 151/2025 SUBMISSIONS  10.1 MCM 151.1/2025 ADDITION OF MS. REBEKKA HIDULIKA AS A SIGNATORY TO ALL ONGWEDIVA TOWN COUNCIL BANK ACCOUNTS</p>	
<p><b>COUNCIL RESOLVED</b></p> <ul style="list-style-type: none"> <li>That, approval be granted for Ms. Rebekka Nduuviteko Hidulika to be included as an authorized signatory to the following Ongwediva Town Council bank accounts: <ul style="list-style-type: none"> <li><b>Nedbank Namibia</b> <ul style="list-style-type: none"> <li>Ongwediva Town Council- Call Account No.: 11900005093</li> <li>Ongwediva Town Council - Call Account No.: 12990232561</li> <li>Ongwediva Mayoral Fund - Call Account No.: 12994133479</li> <li>Ongwediva Town Council - Current Account No.: 11000077374</li> </ul> </li> <li><b>First National Bank</b> <ul style="list-style-type: none"> <li>Ongwediva Town Council - 32-day Account No.: 74146126294</li> <li>Ongwediva Trade Centre - Current Account No.: 62146129566</li> </ul> </li> <li><b>Bank Windhoek</b> <ul style="list-style-type: none"> <li>Ongwediva Build Together - Current Account No.: 8001323080</li> <li>Ongwediva Social Housing - Current Account No.: 8004985679</li> <li>Ongwediva Build Together - Call Account No.: 3000432779</li> </ul> </li> <li><b>Standard Bank of Namibia</b> <ul style="list-style-type: none"> <li>Ongwediva Town Council - Call Account No.: 589178334</li> </ul> </li> </ul> </li> <li>Any two (2) of the authorised signatories to be authorized to jointly sign bank transfers, payment instructions, and related financial documents for validation by the respective banking institutions.</li> <li>All relevant arrangements be made with the respective banking institutions to update the signatory records.</li> <li>The implementation of the council resolution MCM 151.1/2025 of 22<sup>nd</sup> October 2025 be effected before the approval of minutes.</li> </ul>	GL-ACC

**RESOLUTION: CM 190.2/2025 (MCM 151.2/2025)****ACTION**

10. MCM 151/2025 SUBMISSIONS  
 10.2 MCM 151.2/2025 AUCTIONING OF COUNCIL OBSOLETE MOVABLE ASSETS

**COUNCIL RESOLVED**

- That Council approves the auctioning of the listed assets and items as outlined below:

**HEAVY EQUIPMENT**

No	Description	Location	Quantity
1	GENSET	Warehouse Outside	1
2	Submersible Pumps	Warehouse Outside	10
3	Fire Station Garage Door	Warehouse Outside	1

**OTHER ITEMS (FITTINGS)**

No	Description	Location	Quantities
1	Plastic Drums/Containers 25L	Main Store	109
2	Wooden Door	Main Store	2
3	Elevator Parts	Main Store	
4	Kazimbo Stand	Main Store	1
5	Batteries	Main Store	5

5	Water Cooler Bottle	Main Store	1	GL-ACC
6	Fluorescent fitting lights with- ballast	Main store Warehouse	10	
7	Continues Papers	Main Store	7 boxes	
8	Air Conditioner Indoor Unit	Warehouse	10	
9	Air Conditioner Outdoor Unit	Warehouse	9	
10	Doors steel/metal	warehouse	1	
11	Old Tyres for light Vehicle	Warehouse	37	
12	Old tyres For Truck and Tractors	Warehouse	7	
13	Shredding Machine	Kitchen	1	
14	Mopping Trolley	Kitchen	1	
15	Flaxes for hot Water	Kitchen	1	
16	Wooden Door	Open Market	1	
17	Loose Metal e.g. square tubes and Lap channles	Warehouse Outside	1	
18	Obsolete stock (not issued in 8yrs)	Storeroom	Many	
19	Temperature Measure	Warehouse	2	
20	Ceilings	Warehouse	many	
21	Prototype	Warehouse	1	

**COMPUTER EQUIPMENT**

Item	Full Description	Quantity
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1	HP CPU/ Computer Box	11
2	HP Monitors	11
3	HP Keyboards	11
4	HP Mouse	7
5	Laptops HPx2, Lenovo x1	3
6	HP Printers	3
7	Telephone Accessories	many
8	Computer Cables	many
9	Empty Cartridges	Many
10	A Sever	1

**ITEMS FROM SNMPC**

No.	Description	Quantities
1.	Broom sticks	7
2.	Metal pole	1
3.	Wheelbarrows	2
4.	Doors	3
5.	Window (mosquito) nets	5
6.	Brooms	4
7.	Cupboards boards	2
8.	Rectangular table	1
9.	Toilet pots	4
10.	Black plastic chairs with steel	9

**ITEMS FROM TRADE CENTRE**

NO.	DESCRIPTION	QUANTITY
1	Green Doors HP Printer (LED) Office	1
2	Air Condition (Gree)	4
3	OTC Stand (All item) 2024	many
4	Computer (Acer)	1
5	Telephone	1
6	Braai Stand	1
7	Hp Color Laser Jet Pro	1
8	Photocopy	3
9	Timber Wood	Many
10	Door from reception (NCCI)	1
11	Chair from (waiting area)	1
12	Shutter Door	2
13	Daimond Mesh	2
14	Gate	2
15	Air condition (panasonic) 2 (From Conference Hall)	2
16	Air condition (York) 2 (from Restaurant)	2

### **ITEMS FROM FIRE STATION**

No	Items	quantity
1	5 litter Container (used)	2
2	Fire Fighter Helmet	13
3	Air Conditioner (Big)	1
4	Ceiling Boards	6
5	Mercedes Benze Shamb	1

6	Mass Lights	1
7	Computer Screen	2
8	Jaw of Life Machine	1
9	Car Battery	1
10	Horse Real Form Mercedes-Benz	1
11	Old Fire Horses	17
13	Shade Nets	1
14	High Pipe	1

- That, Councillors and staff members be allowed to participate without any preferences.
- That, Ministerial approval or consent be sought before the auction takes place.
- That, the following items be quantified and resubmitted to Council for consideration.

Old Road Sign	Warehouse	Many
Zincs, Poles and Meshes for Social Housing Flats	Warehouse Outside	Many

RESOLUTION: CM 190.2/2025 (MCM 151.3/2025)	ACTION
<p>10. MCM 151/2025 SUBMISSIONS  10.3 MCM 151.3/2025 PROPOSAL FOR THE INSTALLATION OF TAXI WAITING SHELTERS BY 065 LIFESTYLE MEDIA GROUP</p>	
<p><b>COUNCIL RESOLVED</b></p> <ul style="list-style-type: none"> <li>• That, approval be granted to Lifestyle Media Group to install and maintain two public taxi waiting shelters within Ongwediva town.</li> <li>• That, Council authorizes the Town Planning and Technical Departments to finalize the structural setup and site study.</li> <li>• That, Council enters into a formal Memorandum of Agreement (MoA) with Lifestyle Media Group outlining terms of construction, maintenance, advertising rights, and duration (10 years).</li> <li>• That, Council to monitor compliance with content restrictions on advertising (no alcohol, gambling, or political material).</li> <li>• That, Council acknowledges the partnership as a model for future public-private collaborations in town infrastructure development.</li> <li>• That, structural design be approved by Council prior to the installation of the public taxi waiting shelters.</li> </ul>	<p><b>P&amp;DO</b></p>

**RESOLUTION: CM 190.2/2025 (MCM 151.4/2025)**

**ACTION**

**10. MCM 151/2025 SUBMISSIONS**  
**10.4 MCM 151.4/2025 PARTICIPATION OF ONGWEDIVA TOWN COUNCIL IN TRADE SHOWS AROUND THE COUNTY**  
**2025/2026 - 2027/2028**

**COUNCIL RESOLVED**

- Ongwediva Town Council limit its involvement & participation in trade shows for 2025/2026 to 2027-2028 in line with the below;
- That, local visits (day visits) to shows in Oshana, Omusati, Oshikoto and Ohangwena Regions be unrestricted.
- That, visits to shows outside the above areas be limited to one day and a delegation be limited to 3 in terms of the circular issued by the Ministry on travelling as part of cost-cutting measures.
- That, for physical exhibitions, more than one staff member, but limited to three, will be released for participation.
- Donations/ pledges shall be subject to the availability of funds.

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REGION	CITY/TOWN / VILLAGE	EVENT	TYPE OF PARTICIPATION											
			2025/26				2026/27				2027/28			
			Gal a	Pledg e	Visi t	Exhibi t	Gal a	Pledg e	Visi t	Exhibi t	Gala Visit	Pledg Exhit		
Oshana	Ongwediva	Ongwediva Annual Trade Fair (OATF)	x	x	x	x	x	x	x	x	x	x	x	x
	Oshakati	Oshakati Totem Expo (OTE)	x	x	x		x	x	x	x	x	x	x	x

	Ondangwa	Ondangwa Trade & Industrial Exhibition (OTIE)	x	x	x	x	x	x	x	x	x	x	x	
Omusati	Outapi	Olufuko Festival		x	x				x		x		x	
	Okahao	Ehao Cultural Expo		x	x	x	x	x	x	x		x	x	x
	Tsandi	Tsandi Annual Trade Fair & Expo		x					x					
	Oshikuku	Oshikuku Agricultural Expo	x		x		x		x				x	
Ohangwena	Eenhana	Eenhana Trade & Business Expo		x	x				x					x
	Helao Nafidi	Helao Nafidi Business Expo	x					x	x				x	x
	Okongo	Omaludi Festival			x		x							
Otjozondjupa	Otjiwarong o	Otjiwarong T3 Expo			x		x							
	Grootfontein	Grootfontein Show												
	Okahandja	Okahandja Tourism & Trade Expo												
	Okakarara	Okakarara Trade Fair	x	x		x		x	x					x
Erongo	Swakopmund	Swakopmund International Trade Expo (SWAiTEX)							x					
	Swakopmund	Marine Expo												x
	OKULAC	Amalgamated Rotational Annual Festival (ARAF)							X					X
	Walvis Bay	Erongo Business & Tourism Expo												x

**Table: 1**

REGION	CITY/TOWN/VILLAGE	EVENT	TYPE OF PARTICIPATION		
			2025/26	2026/27	2027/28

			Gal a	Pled ge	Visi t	Exhibi t	Gal a	Pled ge	Visi t	Exhibi t	Gal a	Pled g	Visi t	Exhi b
Khomas	Windhoek	Windhoek Agricultural Show				x			x					
		Namibia Tourism Expo								x				
		Mining Expo							x					
		Ae//Gams Arts & Cultural Festival			x									
Hardap	Mariental	Mariental Agricultural Show & Trade Fair										x		
Kharas	Keetmanshoop	Keetmanshoop Agricultural & Industrial Show								x				
	Luderitz	Lüderitz Crayfish Festival			x								x	
Kunene	Opuwo	Opuwo Annual Trade Fair			x									
Kavango East	Nkurenkuru	Nkurenkuru Trade Expo					x	x						
Kavango West	Rundu	Rundu Annual Trade Fair			x		x	x					x	
Zambezi	Katima Mulilo	Zambezi Bream Festival								x				

Oshikoto	Tsumeb	Tsumeb Copper Festival			x				x					
Omaheke	Gobabis	Gobabis Show												
	Otjinene	Otjinene Expo					x	x				x	x	

**Table: 2**

RESOLUTION: CM 190.2/2025 (MCM 151.5/2025)		ACTION
10. MCM 151/2025 10.5 MCM 151.5/2025	SUBMISSIONS BOUNDARY ENCROACHMENTS ON ERVEN 2889-2896 AND 2878 ONGWEDIVA PROPER	
<p><b>COUNCIL RESOLVED</b></p> <ul style="list-style-type: none"> <li>• That, Council take note of the continuous encroachment problem on Erven 2889 - 2896 and 2878 Ongwediva Proper.</li> <li>• That, Council take note and approve a quotation for formalization amounting to N\$188,440.00 that was obtained and be included in the budget proposal for the financial year 2026/27.</li> <li>• That, Council takes note of the status of this matter and that formalization be undertaken in 2026.</li> </ul>		P&DO

RESOLUTION: CM 190.2/2025 (MCM 152.1/2025)		ACTION
11. MCM 152/2025 11.1 MCM 152.1/2025	CORRESPONDENCES REQUEST TO SUBMIT DOCUMENTS TO THE OFFICE OF THE MINISTER IN REGARD TO THE APPOINTMENT OF REDFORCE DEBT MANAGEMENT CC	
<p><b>COUNCIL RESOLVED</b></p> <ul style="list-style-type: none"> <li>• That, Council takes note of the letter from the Ministry of Urban and Rural Development requesting Council to submit documents if any regarding appointment of red-Force Debt Collectors.</li> <li>• That, the Ministry be informed that Council does not make use the service of external service provider to collect revenue on its behalf.</li> <li>• That, Council further notes of the summoned notice issued by the High court in the case between Redforce Debt Management Cc and Ministry of Urban and Rural Development.</li> </ul>		CEO

<ul style="list-style-type: none"> <li>• That, should the need arise for legal representation, Council appoint a legal firm from its appointed lawyers to represent Council in the matter.</li> <li>• That, Ms. Rebekka N Hidulika in her capacity as the Acting Chief Executive Officer be mandated to sign and represent Council in all administrative matters.</li> </ul>	
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RESOLUTION: CM 190.2/2025 (MCM 152.2/2025)		ACTION
11. MCM 152/2025	CORRESPONDENCES	
11.2 MCM 152.2/2025	COMPLIANCE WITH THE NATIONAL MINIMUM WAGE ORDER	
<b>COUNCIL RESOLVED</b> <ul style="list-style-type: none"> <li>• That, Council takes note of the letter from the Ministry of Justice and Labour Relations regarding compliance with the National Minimum Wage Order.</li> <li>• That, Council, through its relevant structures, submit a list of all successful bidders to the Ministry of Justice and Labour Relations for monitoring purpose as requested.</li> </ul>		<b>CEO</b>

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RESOLUTION: CM 190.2/2025 (MCM 152.3/2025)		ACTION
11. MCM 152/2025	CORRESPONDENCES	
11.3 MCM 152.3/2025	APPROVAL OF THE BUDGET FOR THE FINANCIAL YEAR 1 JULY 2025 TO 30 JUNE 2026.	
<b>COUNCIL RESOLVED</b> <ul style="list-style-type: none"> <li>• That, Council takes note of the approval of the budget for the financial year 1 July 2025 to 30 June 2026 by the Minister of Urban and Rural Development in terms of Section 83(1) and 84(4) of the Local Authorities Act, 1992 (Act 23 of 1992) as amended with the following comments and directives:</li> </ul>		<b>ALL</b>

- That, Council takes note of a Capital budget decrease with an amount N\$8,000,000.00 previously allocated to the Construction of service infrastructure for the 2025/2026 financial year.
- That, the project/s that were budgeted to be funded by the Ministry be continued through Council self-funding.
- That, Council takes note of the 0% salary adjustment across the board for the financial year 2025/2026.
- That, Council takes note of the directive to pay motor vehicle allowance in accordance with the amounts approved by the Ministry on 25 September 2024, which must be N\$123,633.00 per annum for the Chief Executive Officer, N\$110,917.00 per annum for Heads of Departments, and N\$98,106.00 per annum for Managers and specialized staff members.
- That, Council takes note of the directive to comply with Section 30(1)(z)(i) and (ii) with reference to accepting or making grants and donations.
- That, Council takes note of the advice to minimize uneconomical entertainment and travelling expenditure and to implement cost-cutting measures with due consideration of the financial position of Council.
- That, Council wishes to assure the Ministry that it has and will continue to diligently comply with the provisions of Section 77(1) of the Local Authorities Act, Act 23 of 1992 as amended in respect of the payment of the 5% levy on Rates and Taxes to the Oshana Regional Council.
- That, Council shall endeavour to implement all approved capital projects subject to the collection of revenue and diligent payment for services rendered by the consumers and shall submit quarterly reports to the Ministry for monitoring purposes.

RESOLUTION: CM 190.2/2025 (MCM 152.4/2025)		ACTION
11. MCM 152/2025	<b>CORRESPONDENCES</b>	
11.4 MCM 152.4/2025	REQUEST FOR APPROVAL FOR COUNCILLORS TO PARTAKE IN SAIMSA GAMES 2025 IN MASERU, KINGDOM OF LESOTHO.	
<b>COUNCIL RESOLVED</b> <ul style="list-style-type: none"> <li>That, Council takes note of the circular from the Ministry of Urban and Rural Development regarding a general request for Councillors to partake in the SAIMSA Games in Maseru, in Lesotho.</li> </ul>		<b>ALL</b>

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RESOLUTION: CM 191/2025		ACTION
12. MCM 191/2025	<b>REPORTS AND RECOMMENDATIONS OF COMMITTEES OR CHIEF EXECUTIVE OFFICER</b>	
12.1 MCM 191.1/2025	REPORT: ONGWEDIVA ANNUAL TRADE FAIR 2025 EVENT REPORT	
<b>COUNCIL RESOLVED</b> <ul style="list-style-type: none"> <li>That, Council takes note of the Ongwediva Annual Trade Fair 2025 event report as presented by the Acting Chief Executive Officer on a proposal of Cllr. Fabiam George and Seconded by Cllr. Tiyeho.</li> </ul>		<b>ALL</b>

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RESOLUTION: CM 192/2025		ACTION
CM 192/2025	<p><b>DRAFT REGULATIONS AND TARIFFS</b></p> <p>No draft regulations or tariffs were submitted</p>	

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There were no other businesses and the meeting closed at 18h03.

**MINUTES APPROVED**

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**CHAIRPERSON OF COUNCIL                      DATE                      ACTING: CHIEF EXECUTIVE OFFICER**



